

P R E S E N T:-

Revd D North (in the Chair)

Mrs A Day-Green, Mrs S Fellows, Mr N Jackson, Mr L Johnson, Mrs T Marrow, Mrs F Ritson-Walton, Mrs S Rix and Mr P Wilkinson.

Also in attendance – Mrs D Carter (Governor Support Officer).

Clerk to the Governing Board – Mrs S Trulio.

3221 APOLOGIES

Apologies for absence were received from Mrs S Daniels, Mrs E Everitt, Mr B Hanson and Mr R Wood.

3222 CONSENT FOR ABSENCE

RESOLVED: that consent be given to Mrs Daniels, Mrs Everitt, Mr Hanson and Mr Wood for their absence from this meeting.

3223 CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS

RESOLVED: that Wellbeing be raised under any other urgent business.

3224 DECLARATION OF INTERESTS

RESOLVED: that no declarations of interest were received on any item on the agenda.

3225 MEMBERSHIP

Governors agreed that an advert for new governors should be added to the school website and Facebook page.

RESOLVED: a) that governors acknowledged that there were two vacancies on the governing board;

b) that an advert for new governors be added to the school website and Facebook page.

3226 MINUTES

RESOLVED: that the minutes of the meeting held on 20 March 2023 be confirmed and signed by the Chair.

3227 MATTERS ARISING FROM THE MINUTES

RESOLVED: that there were no matters arising from the minutes.



3228 GOVERNOR ACTIONS

Minute 3198 – Report of the Headteacher

A governor highlighted that the Headteacher had previously stated she would be approaching POD leaders regarding dealing with the challenges within their own PODs and asked how this had gone. The Headteacher advised that some work had been done however, this would be better revisited in September 2023 as the staffing structure had changed, particularly for teaching assistants (TAs). Currently, all classes had a general TA however, moving forward only classes without a one to one TA would be provided with a general TA. The school had 30 pupils with an Education, Health and Care Plan (EHCP) meaning there was still an inordinate amount of TAs. **A governor queried whether a class would be provided with a general TA if they had a pupil who required constant one to one support.** The Headteacher advised that this was unlikely however, there may be a general TA working across multiple classes.

RESOLVED: that all governor actions had been completed.

3229 COMMITTEE MINUTES

Governors were advised that Helping Hands had received a grant for the Special Educational Needs and/or Disabilities (SEND) provision as a result of their Charity status however, they had not needed a Charity Number to receive the grant which was positive.

RESOLVED: that the minutes of the meeting of the Resources Committee held on 15 May 2023 be received.

3230 REPORT OF THE HEADTEACHER

The Report of the Headteacher was considered and governor questions were invited:

A governor questioned the reasons staff had given for not being able to complete their curriculum update. It was advised that the majority of staff had cited workload as the main issue despite the fact that time had been provided for this during staff meetings. The Headteacher advised that this would be revisited as part of staff performance management and should be completed by the end of the academic year.

A governor noted that Purple Pod had identified one of their successes as “flexibility of staff” and requested context for this. The Headteacher explained that there had been a significant amount of staff illness within the pod and that other staff had been flexible and backfilled roles where possible.

A governor queried whether the recent communication with Blue Pod parents about how and when to communicate with teachers had helped with the challenge of parents demands on teachers. The Headteacher confirmed that it had and that an additional note was sent via SIMS each Friday to support that communication further.

A governor highlighted that staff had cited “fitting everything in” as a challenge and questioned how this was being addressed, particularly in Years 1 and 2. It was explained that there had been lots of catch up for writing in Year 2 meaning other subjects had taken a back seat. Year 1 were up to speed with Phonics and Early Years

Foundation Stage (EYFS) had been doing lots of Phonics this year in preparation for their transition to Year 1.

A governor asked what was being done to support the challenge of high Emotional Health and Wellbeing needs in Green Pod. The Headteacher advised that the nurture provision was in place as well as the Emotional Literacy Support Assistant (ELSA).

A governor enquired what support was being provided for pupils in Year 6 who were not reaching potential and also whether the pupils on behaviour reports had seen improvement. The Headteacher shared that, in the school's opinion, the majority of Year 6 pupils had reached their targets for progress however, this would be confirmed once the Standard Assessment Tests (SATs) results were received. The Phonics screening results had already been received and some pupils who had achieved a good level of development (GLD) had not passed the screening. There were five Year 1 pupils in the IPOD however, they had all passed the Phonics screening.

A governor queried whether it was normal for pupils' behaviour to regress after SATs. This was confirmed and the Headteacher shared that there were some lively pupils in Year 6 however, they were easily brought back into line through sanctions. Where there were spikes in behaviour profiles, there were usually other factors to consider outside of school. **A governor asked whether any pupils had not been allowed to go on the Northumberland residential due to behaviour.** The Headteacher advised that there had been one pupil who was borderline as their behaviour could have been detrimental not only to themselves, but also to other pupils. In the end they had not attended the residential because the family had taken a term time holiday. **A governor questioned whether parents generally warned of issues at home that may affect behaviour.** It was confirmed that most parents made the school aware and were willing to ask for the additional support. Open dialogue was key and the language with pupils was all about safety.

A governor challenged whether retrieval practice was consistent across the pods. This was confirmed however, the school needed to ensure it was included within the Teaching and Learning Policy and that all staff were being consistent.

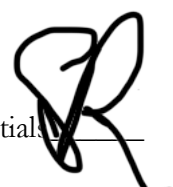
A governor asked what the school were doing to promote home reading. The Headteacher advised that the school could not do any more than they already were. All year groups had held stay and read events, the bottom 20% of readers were monitored and pupils were regularly reminded of the expectations. A governor who was also a parent noted that their child struggled to complete their reading as they did not see it as homework even though it was now the only homework. The Headteacher advised that homework had stopped as it had not been getting done but that maybe staff needed to revisit the concept with pupils.

RESOLVED: a) that the Report of the Headteacher be received;

b) that the Self-Evaluation Form (SEF) be received.

3231 SCHOOL DEVELOPMENT PLAN 2022/2023

The Headteacher advised that the School Development Plan would be RAG (red, amber, green) rated and shared with governors on the next Standards Day.



RESOLVED: that the School Development Plan 2022/2023 would be RAG rated and shared with governors on the next Standards Day.

3232 SAFEGUARDING REPORT

A safeguarding audit had been carried out by the Local Authority and they had been impressed that the school had two safeguarding link governors however, their time was now very limited due to other commitments. It was agreed that this would be revisited in the autumn 2023 term to determine whether someone who had a bit more time might be better suited to the role.

Within the safeguarding audit, Child Sexual Exploitation (CSE) and Child Criminal Sexual Exploitation (CCSE) and how they may present themselves had been highlighted. The audit had also noted the playground doors and whether they needed a security fob. The Headteacher understood the reasoning behind this however, all classrooms had an external door meaning multiple fobs would be required. Ms Lauren Newham, Local Authority Safety Officer, would be coming into school to assess this. The Headteacher shared that she was concerned that a pupil who was a flight risk could then be forced to abscond through the main door which was far more dangerous.

A governor questioned whether the child on child abuse statistic was normal. The Headteacher advised that it had been suggested that the codes within the Child Protection Online Management System (CPOMS) be refined to ensure reports could be accessed easier however, the Single Central Record (SCR) was compliant. It was advised that the statistic was likely due to more scrutiny and better reporting rather than more incidents.

RESOLVED: a) that the termly safeguarding update be received;
b) that the safeguarding self-assessment be received.

3233 PRIMARY SCIENCE QUALITY MARK (PSQM)

The school had recently been awarded the Primary Science Quality Mark (PSQM) and the report had been provided for governors as part of the agenda for the meeting. The Headteacher shared that the school would be applying for the Investors in People accreditation in the next academic year and that the Basic Skills Quality Mark would be due for renewal in the near future. The school also wanted to look at the Careers Quality Mark as a lot of work had been done on this, including the recent STEM event.

RESOLVED: that the Primary Science Quality Mark report be received.

3234 RESIDENTIAL

The Northumberland and Robinwood Residential Visits were held each year by the school however, the Headteacher shared that she would now like to introduce an additional overnight residential visit to The Deep. Originally it had been planned to be an overnight in school however, pupils had felt The Deep would be more fun. It was also somewhere familiar as the school visited regularly for day trips. **A governor asked what year group the visit would be aimed at.** It was advised that it would be aimed at Year 3 however, it was not expected that all pupils would go so it would also be open to Year 4. It would be a one night visit with the aim to build pupils up for Robinwood which was a two night visit. Some pupils who did not go to Robinwood could also then

go to this one. **A governor questioned whether the reason some pupils had not attended Robinwood was a cost issue.** The Headteacher advised that it was not always and some pupils simply did not want to be away from home.

RESOLVED: that the additional residential visit to The Deep be approved.

3235 GOVERNOR VISITS

The following governor visits had taken place:

- a) SEND (Mrs Marrow) – 6 March 2023;
- b) Classroom Routine (Mrs Marrow) – 6 March 2023;
- c) Book Review (Mrs Marrow) – 6 March 2023;
- d) Science (Mrs Marrow) – 6 March 2023;
- e) Wellbeing/Phonics/Blue Pod/Maths/SEND (Mrs Daniels) – 6 March 2023;
- f) General Routine (Mr Wilkinson) – 6 March 2023;
- g) Year 2 Science (Mr Wilkinson) – 6 March 2023;
- h) Year 3 Maths (Mr Wilkinson) – 6 March 2023;
- i) Year 4 Science/RE/Art (Mr Wilkinson) – 6 March 2023;
- j) Wellbeing (Mrs Daniels) – 28 March 2023.

RESOLVED: that the governor visit reports be received.

3236 GOVERNOR TRAINING AND DEVELOPMENT

A governor asked whether the school were likely to receive an Ofsted inspection in the immediate future. The Headteacher advised that the school were likely to be inspected before September 2025 so possibly not in the next academic year however, the Headteacher shared that she would like to go into next year with the mindset that they might come to ensure everything was on track. The Headteacher would circulate any details on Ofsted training for governors as and when she received them and governors were requested to attend where possible.

RESOLVED: a) that all training details were available on the CPD website www.hereforschools.co.uk;

b) that Ofsted training details would be circulated to governors once available.

3237 WELLBEING

A wellbeing questionnaire had been completed for staff. Changes to staffing had affected mental health and wellbeing however, the school was very flexible and offered as much support as possible. The school aimed to be an advocate of positivity and support. **A governor questioned whether there was a lot of support on offer for staff to be signposted to.** This was confirmed and there was also lots of internal support available. **A governor asked what the main wellbeing issues were for staff.** The Headteacher advised that sometimes issues at home could affect work and that issues at work were resolved as quickly as possible. The Headteacher felt that it could be frustrating when staff did not realise how much the school did for them over and above and that they might take it for granted. **A governor asked whether the Headteacher felt staff paid that support back.** The Headteacher felt that they did in lots of ways and that there was good camaraderie between staff. It was agreed that the

school would look into options for support available and liaise with staff to ease any worries they may have about the stigma attached with asking for help.

Mrs Daniels had not visited in a while to review the Headteacher's wellbeing and the Headteacher shared that these sessions had been useful and would like to get them back on track. It was hoped that a session could be arranged for the following week and governors suggested that it should be a regular slot. The Headteacher shared that she would also be attending an East Riding School Improvement Partnership (ERSIP) event regarding Headteacher wellbeing at Bridlington Spa later this week.

RESOLVED: that the school would look into options for support available for staff.

3238 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

3239 **FUTURE MEETINGS**

RESOLVED: that future meetings be held on the following dates:

Full Governing Board

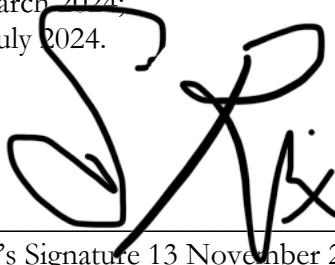
Monday 13 November 2023 at 6.00pm;
Monday 11 March 2024 at 6.00pm;
Monday 24 June 2024 at 6.00pm.

Resources Committee

Monday 16 October 2023 at 6.00pm;
Monday 29 January 2024 at 6.00pm;
Monday 20 May 2024 at 6.00pm.

Standards Days

Monday 10 July 2023;
Monday 9 October 2023;
Monday 4 March 2024;
Monday 15 July 2024.

A handwritten signature in black ink, appearing to be 'J. R. X.', written over a horizontal line.

Chair's Signature 13 November 2023.