MINUTES of the Meeting of the Resources Committee of Inmans Primary School held on Monday 21 October 2024 at 6.00pm.

P R E S E N T:-

Mr N Jackson (in the Chair)

Mrs S Daniels, Mrs S Fellows, Mr L Johnson, Mrs T Marrow, Mrs S Rix and Mr P Wilkinson.

Also in attendance: Mrs L Wilson (School Business Manager).

Clerk to the Governing Board – Ms S Trulio.

396 **APOLOGIES**

Apologies for absence were received from Mrs E Everitt, Mrs F Ritson-Walton, Mrs V White and Mr R Wood.

397 **CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Mrs Everitt, Mrs Ritson-Walton, Mrs White and Mr Wood for their absence from this meeting.

398 **CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that no items be raised under any other urgent business.

399 **DECLARATION OF INTERESTS**

RESOLVED: that no declarations of interest were received on any item on the agenda.

400 **MINUTES**

RESOLVED: that the minutes of the meeting held on 20 May 2024 be confirmed and signed by the Chair.

401 **MATTERS ARISING FROM THE MINUTES**

RESOLVED: that there were no matters arising from the minutes.

402 **GOVERNOR ACTIONS**

<u>Minute 383 – School Policies</u>

Mrs Wilson advised that Arbor was not currently equipped to manage debt recovery however, their technicians were looking into it to see if it could be done. The school admin team were chasing debt regularly however, it was taking a considerable amount of their time to do it manually. The school would not ever see a pupil without a meal however, an advance trigger warning could be beneficial to ensure parents were aware when monies were owed. **A governor asked what percentage of parents were currently in debt.** Mrs Wilson advised that she did not know the exact percentage however, there were currently 30 pupils owing money at an average of approximately £7.00 per pupil.

RESOLVED: that all governor actions had been completed.

Chair's Initials______

NOTE: Mr Johnson joined the meeting at this point.

403 **BUDGET UPDATE**

The budget meeting had been held and the school had a new Local Authority Finance Officer, Mrs Heather Hartley. It had originally been thought that the school may have to take some steps towards deficit management however, additional funding had become available in the form of the Schools Core Budget Grant and Inmans Primary School had been given slightly over £35,000.00 to cover things such as the Teachers Pay Award. The school had not budgeted for this and it was additional income therefore, it had made a positive impact on the budget. **A governor questioned whether the grant was an annual payment or a one-off.** It was advised that it would be annual however, this year's was being paid as a one off and in future it would be included within the school block funding. The school had attempted to make savings where possible. There was an in-year deficit of £73,000.00 this year however, the school had a significant carry forward from the previous year which meant the budget would be balanced for the next three years. The Headteacher shared that there may be some staffing changes to be made and these were discussed further in Part B of the meeting.

RESOLVED: that the budget update be received.

404 **FIVE YEAR BUDGET PLAN**

RESOLVED: that the five year budget plan be approved.

405 **PUPIL PREMIUM**

A governor enquired whether any more families had signed up for Pupil Premium. The school were not aware of any however, parents did not always advise the school if they intended to apply. If there were any additional families then the school would likely find out on census day. The threshold for earnings had now changed so less parents qualified for it unfortunately. **A governor queried whether families already on Pupil Premium would remain so throughout their child's school life.** It was advised that for the moment, families were able to remain however, it was likely to be means tested moving forward.

The Headteacher advised that the profile for Pupil Premium across the school was very different year on year. In some cohorts, the majority of Pupil Premium pupils were also Special Educational Needs and/or Disabilities (SEND) pupils so the gap became wider. Pupils were tracked all the way throughout school and staff knew these pupils well. Support was provided in a very bespoke way in order for the school to support families.

RESOLVED: that the Pupil Premium Strategy be approved prior to publication on the school website.

406 **SPORTS PREMIUM**

There had been no significant change to the Sports Premium plan. Governors were advised that the school's membership to the School Sports Partnership would continue for a further year. **A governor asked whether swimming lessons were now back to as they had been pre-Covid.** It was confirmed that they were however, they were not fit for purpose because there were not enough lessons. As a larger primary school, it was not possible to facilitate catch up swimming. At the holiday clubs, pupils were taken to the pool on a daily basis and whilst they might not be able to swim, their water confidence had improved.

Chair's Initials______

RESOLVED: that the Sports Premium Strategy update be received.

407 **SCHOOL FUND ACCOUNT**

RESOLVED: a) that Rachel Headley be approved as the auditor of the School Fund Account;

b) that the School Fund Account for the year ending 31 March 2024 be approved.

408 **SCHOOL FINANCIAL VALUE STANDARD**

RESOLVED: that the School Financial Value Standard be recommended to the full governing board for approval.

409 **PUPIL NUMBER PROJECTIONS AND PUBLISHED ADMISSIONS NUMBER (PAN)**

It was unlikely that the school would need to change their PAN at this time. The Headteacher and Chair of Governors would attend the area review meeting on Thursday of this week.

410 **BUILDING UPDATE**

Work on the Year 4 classroom was set to commence this coming weekend. The Headteacher shared that she would try to defer an Ofsted inspection should they decide to come between now and the Christmas 2024 break. It would be approximately a nine week project and should have started two weeks ago so it was not likely to be completed before Christmas. Once Year 4 was complete, the remaining work would be on hold whilst a further round of procurement was completed. Mr Johnson's classroom had not dried out properly and it looked like there was a leak in the underfloor heating. This would need to be addressed but could not be whilst the school was in use. **A governor enquired whether the heating was still working.** This was confirmed however, using the heating obviously exacerbated the leak. **A governor asked what was left to be done.** The Headteacher advised that the works were approximately one third completed and that it would be a two year project. The lighting had been changed to LED as part of the works however, the school had won a funding bid with DRAX prior to the damage and it was hoped this could be used to replace the remaining lighting in the school.

RESOLVED: that the Building Update be received.

411 **RISK REGISTER**

A governor enquired whether there had been any issues with pupils whilst the scaffolding was on site. The Headteacher advised that there had been one issue with some workers using the gates whilst pupils were on the playground however, this would be re-addressed with them when they were back on site. Issues were likely to arise when the wet weather arrived.

A governor queried how the cloud migration was going. It was advised that it was happening slowly, but staff were dealing with it well and it was happening organically. The server had gone down a few times and caused some issues. The Headteacher shared that the staff were dealing with the change better than she was. The next step would be to look into how records that needed to be stored for long periods would be kept.

RESOLVED: that the Risk Register be received.

412 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

413 **FUTURE MEETINGS**

RESOLVED: that future meetings be held on the following dates:

Monday 3 February 2025 at 6.00pm;
Monday 19 May 2025 at 6.00pm.

NOTE: Mr Johnson left the meeting at this point.

Chair's Signature – 3 February 2025.