

P R E S E N T :-

Mr N Jackson (in the Chair)

Mrs S Daniels, Mrs E Everitt, Mrs S Fellows, Mr L Johnson, Mrs F Ritson-Walton, Mrs S Rix, Mrs V White, Mr P Wilkinson and Mr R Wood.

Also in attendance – Mrs L Wilson (School Business Manager).

Clerk to the Governing Board – Ms S Trulio.

446 **APOLOGIES**

An apology for absence was received from Mrs C Turnbull.

447 **CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Mrs Turnbull for her absence from this meeting.

448 **CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that no items be raised under any other urgent business.

449 **DECLARATION OF INTERESTS**

RESOLVED: that no declarations of interest were received on any item on the agenda.

450 **MINUTES**

RESOLVED: that the minutes of the meeting held on 3 February 2025 be confirmed and signed by the Chair.

451 **MATTERS ARISING FROM THE MINUTES**

RESOLVED: that there were no matters arising from the minutes.

452 **GOVERNOR ACTIONS**

Minute 432 – Budget Update

It was advised that there was a way to put limits on colour printing however, it was not a simple process and had therefore not been implemented at this time. There had however been a reduction in waste printing since moving from direct printing.

Minute 436 – Risk Register

Mrs Rix had viewed the running track and the school had obtained quotes to replace it. Last time, there had been no foundations laid however, these quotes included them and had a 15 year guarantee for the artificial grass and five years for the work. The money would be taken from the devolved capital. Three quotes had been received and CWH Plant and Paving had submitted the lowest quote. The other option would be to remove the track altogether. **A governor queried whether the**

school could just have a grass track. It was advised that they could however, the running track was an all weather option and was used frequently.

RESOLVED: that all governor actions had been completed.

453

BUDGET UPDATE

Three budget scenarios were presented to governors. Scenario one had been created with the local authority Finance Officer. Scenario two included the end of some fixed term contracts and a minimum level of staffing. The final scenario accounted for funding from Education Health and Care Plans (EHCP) that the school had not had at the time of setting the budget.

Scenario one was the worst-case scenario in which the £129,000.00 carry forward would be wiped out and there would be a -£37,000.00 deficit. **A governor noted that there should ideally not be more than 80 percent of the budget spent on staffing and asked what the school currently spent.** The School Business Manager confirmed it was 82.65 percent. The school's Published Admissions Number (PAN) was not being reduced at this time and numbers were stable however, this could change in the future. Especially as Hedon Primary School were now an Academy and not obligated to change their PAN. Scenario two would have an £18,000.00 end of year balance with a deficit in the second year of -£51,000.00. Scenario three would be best case scenario with no deficit until year 4 however, this was dependent on funding that may well not come.

The school had done all that it could up until this point however, they were now at the very difficult point of letting some fixed term contracts go. There was also a need to look at how support staff such as teaching assistants (TA) were deployed across the school. Staffing was almost in place for next year however, it was not possible to tell staff where they would be yet as the Headteacher would need to inform the people on fixed term contracts before the May 2025 half term that it was unlikely their contracts would continue.

A governor challenged why the budget for Educational Resources was so high. It was advised that this budget line included Maths No Problem at a cost of £10,000.00, Provision Mapper at a cost of £1,300.00 and Lexia at £7,500.00. **A governor questioned whether all these programs were necessary.** It was confirmed that they were, especially Maths No Problem as the school had achieved consistently high Maths results. The School Business Manager advised that the Educational Visits budget also sat within this budget line and that made it seem much higher than it was. The Headteacher added that from September 2025 staff would be asked to consider costs more carefully in terms of what needed to be bought.

A governor enquired about catering and whether budget lines I08 and I09 were all catering and food related income. This was confirmed. I09 was income from Inmans Primary School pupils, I08 was income from other schools as well as all lettings. The approximate catering income was £139,000.00 however, costs were approximately £295,000.00 therefore, the school made a significant loss each year. Catering staff cost approximately £155,000.00 and supplies cost approximately £140,000.00 per year. **A governor asked about the funding from Universal Free School Meals.** It was highlighted that this was received into budget line I18 and was £90,000.00. Governors noted that the school was still losing £70,000.00 and that £155,000.00 seemed very high for staffing. It was advised that the costs did not just include kitchen staff, there were also bistro assistants and lunchtime supervisors. **A governor questioned whether the school needed all their midday supervisors and whether they could use TAs instead.** It was advised that TAs were already used in addition to the lunchtime staff. Governors noted that the school were no longer making money by making lunches for other

schools and that this perhaps needed to be revisited. The cost of food had increased, and the local authority had recommended a charge increase to £2.75 per meal however, it was believed that this increase would cause many families to opt for packed lunches. The school was planning to increase to £2.50 from September 2025 which was a 10 pence increase and in line with other schools within the cluster. **A governor queried how much it cost to make each meal.** It was advised that it was approximately £1.80, and this was based on an average across the week as some meals cost more to make than others. This did not account for staff and the time taken to prepare the meals however, the school did charge delivery costs. Governors felt that the schools should be charged costs and that these costs should be reviewed in more detail. Costings would be brought back to a future meeting of the committee.

A governor asked about Human Resources (HR) support. It was advised that the local authority had now separated the Health and Safety and HR Service Level Agreements (SLA) and therefore, the school were now going to cost out the potential of going to Wilberforce College for HR support.

RESOLVED: a) that the budget update be received;
b) that catering costs be reviewed in more detail at a future meeting of the committee.

454 **FIVE YEAR BUDGET PLAN**

Governors discussed the three budget scenarios presented. Governors agreed to approve Scenario two as scenario one had a significant deficit and scenario three relied on too much uncertainty.

RESOLVED: that the five year budget plan, scenario two, be approved.

455 **BUILDING UPDATE**

April and May 2025 had seen some very dry weather which had meant work could be done however, the biggest piece of work was scheduled for over the summer 2025 break and if there was significant rain then, there would be an issue. The Headteacher had agreed that Early Years Foundation Stage (EYFS) would move into the Kids Club for the whole of July 2025 to ensure that area could be completed. If the atrium was not in place by September 2025 then the whole school would be required to close and the school would be able to demonstrate that they had done everything possible to avoid closure. If only EYFS was not completed, then just EYFS would not be able to come in to school. **A governor questioned whether there had been an impact on results from all the moving around.** The Headteacher advised that it was difficult to tell at this stage. It was suggested that on the next Standards Day, governors should collect some pupil voice on wellbeing. This was agreed.

RESOLVED: a) that the building update be received;
b) that governors collect pupil voice on wellbeing at the next Standards Day.

456 **ENHANCED RESOURCE PROVISION**

Governors were advised that the IPOD did not make money and information had been provided to demonstrate this. The school would not close it though as the pupils needed somewhere to go. **A governor asked whether there was anything that could be done.** It was advised that from a funding perspective there was not however, ideally there would be less adults in there. At the moment, this was not

possible as there were two pupils who needed a special school however, once they had left then the number of adults could be addressed. A governor suggested speaking to the local authority regarding bespoke funding packages for pupils in case there was additional funding available. The Headteacher would follow this up. **A governor enquired whether the school received any external support.** It was advised that they were a satellite of Kings Mill Special School in Driffield however, the issue was a lack of places. **A governor questioned how much of the educational support staff costs in the budget could be attributed to the IPOD.** This was being looked at in more detail in the future costing scenarios and would also be addressed by the ending of some fixed term contracts.

RESOLVED: a) that the Enhanced Resource Provision update be received;

b) that the Headteacher would follow up on any potential additional funding with the local authority.

457 **FUNDING AND BENCHMARKING FOR SEND**

The Headteacher suggested that for the next Standards Day, some governors should complete benchmarking on staffing, catering and Special Educational Needs and/or Disabilities (SEND).

RESOLVED: that benchmarking on staffing, catering and SEND be completed on the next Standards Day.

458 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

459 **FUTURE MEETINGS**

RESOLVED: that future meeting dates would be agreed at the next meeting of the full governing board.

NOTE: Mr Johnson and Mrs Wilson left the meeting at this point.



Chair's Signature – 20 October 2025.