

**P R E S E N T :-**

Susie Rix (in the Chair)

Sarah Daniels, Sue Fellows, Liam Johnson, Phillipa Knowles, Fleur Ritson-Walton, Philip Wilkinson and Richard Wood.

Clerk to the Governing Board – Sian Trulio.

3508 **APOLOGIES**

Apologies for absence were received from Nick Jackson and Claire Turnbull.

3509 **CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Nick Jackson and Claire Turnbull for their absence from this meeting.

3510 **CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that no items be raised under any other urgent business.

3511 **DECLARATION OF INTERESTS**

RESOLVED: that no declarations of interest were received against any item on the agenda.

3512 **MEMBERSHIP**

A further Parent governor election would be held. Phillipa Knowles noted that she knew of a few candidates that might be interested in the role and that she would speak to them.

- RESOLVED:
- a) that governors were asked to consult the membership details held and update their details if any changes were to be made;
  - b) that governors acknowledged there were one Authority and one Parent governor vacancies on the governing board;
  - c) that the appointment of Phillipa Knowles as a Parent governor be noted for a four year term as from 5 December 2025;
  - d) that Phillipa Knowles would approach Parents regarding governor vacancies.

3513 **ELECTION OF GOVERNORS WITH SPECIAL RESPONSIBILITIES**

Sarah Daniels was no longer the Special Educational Needs an/or Disabilities (SEND) link governor. Fleur Ritson-Walton would take on the role of Wellbeing link governor after Sarah Daniels left the board in summer 2026. Phillipa Knowles would be elected as an English link governor and Nick Jackson would be elected as the Early Years Foundation Stage (EYFS) link governor. Any other outstanding roles could potentially be assigned to new governors.

- RESOLVED: a) that Fleur Ritson-Walton be elected as a Wellbeing governor from July 2026;
- b) that Phillipa Knowles be elected as an English governor;
- c) that Nick Jackson be elected as an EYFS governor.

3514 **MINUTES**

RESOLVED: that the minutes of the meeting held on 1 December 2025 be confirmed and signed by the Chair.

3515 **MATTERS ARISING FROM THE MINUTES**

RESOLVED: that there were no matters arising from the minutes.

3516 **GOVERNOR ACTIONS**

RESOLVED: that all governor actions had been completed.

3517 **COMMITTEE MINUTES**

**Challenge: Had there been any progress with the phone lines?**

**Response:** The school had gone back out for further quotes however, KCOM were still the most competitive.

**Challenge: Why was TEAMS not effective as a means of communication?**

**Response:** It was not immediate enough as a messaging platform and communication platform.

**Comment:** It was possible to get add-ons for Teams and handsets to make it more like a phone line.

Philip Wilkinson would speak with the School Business Manager prior to the school signing up to a new contract. This would be looked into further before making any decisions.

RESOLVED: a) that the minutes of the meeting of the Resources Committee held on 2 February 2026 be received;

b) that Philip Wilkinson would speak with the School Business Manager regarding the phone lines.

3518 **REPORT OF THE HEADTEACHER**

The Report of the Headteacher was considered, and it was highlighted that it had been arranged in line with the new Ofsted framework and therefore looked a little different than it had previously.

**Challenge: Purple Pod outdoor learning. Was that general or was it related to the forest school?**

**Response:** It was related to the forest school. The school tried to have a termly outdoor learning day as pupils were very receptive to it.

**Challenge: There had been an increase in Attention Deficit Hyperactivity Disorder (ADHD) and Autism assessment. Was that related to behaviour in school or parental choice?**

**Response:** It was parental choice as the school were not necessarily seeing those behaviours. Masking was common though, and pupils could very well be masking in school. This could cause conflict between parents and the school as they could sometimes each be seeing different things. The Headteacher believed that there would likely be a parental complaint about this in the near future.

The school were providing as much support as possible where they could, and signposting to the right service. Family Help practitioners were helpful because they could go into the home and may see things that the school did not see. There did not seem to be a consistent approach to get these assessments done and it was unclear who was responsible for actioning the assessments. There were some external services that were not helpful and placed a lot of responsibility on the school. The school were happy to support assessments however, they could not provide evidence to support them if they were not seeing it in school. The Headteacher reassured governors that the school were doing everything they should be doing and this had been corroborated by the Special Educational Needs and Disability Information, Advice and Support Service (SENDIASS). Parents needed to be clear on what they wanted because Education, Health and Care Plans (EHCP) were likely to become less available and a diagnosis for Autism or ADHD would not necessarily change the support for the pupil in school, especially without an EHCP alongside it.

**Challenge: What was happening with handwriting and pen licenses?**

**Response:** It was felt that pen licenses were holding pupils back and causing unnecessary stress/unhappiness so they needed to be revisited.

**Challenge: What age did pen licenses start at?**

**Response:** Pupils could be given one from Year 4 however, by Year 6 they should all be using pen. There would always be pupils who struggled to write in pen, and the school did not want them to feel isolated or different.

**Challenge: What was the criteria to qualify for a pen?**

**Response:** Consistency over several pieces of work in different books. It was felt that making a big deal of it could make pupils feel isolated. The Headteacher would raise this with the Senior Leadership Team (SLT) later this week.

**Challenge: Could Chat GPT and be used to audit the school website?**

**Response:** The Headteacher had heard that it could however, there was not enough information available to warrant the school attempting it.

**Challenge: There had been some antisocial behaviour by Year 7 students at the secondary school. Were they students that the school would have expected it from?**

**Response:** Unfortunately, they were and the school had worked with the secondary school and tried to address it. Some of the students were those for whom parents had requested assessments at primary level and the secondary school had asked for further information on this. The school could not become more involved though as the students no longer attended the school and were also not school responsibility on an evening.

**Challenge: In relation to the recent bullying incident, if behaviour outside of school was affecting behaviour in school then would the school address this?**

**Response:** They would. The school were unable to deal with anything that happened outside of school however, they could intervene when it was affecting pupils in school. It was monitored however, the school were limited in what they could do. There would be a further update at the next meeting and the safeguarding link governor was invited to review the Child Protection Online Management System (CPOMS) on their next visit.

**Challenge: How had the policy regarding not automatically funding residential for pupils been received?**

**Response:** The school had dealt with cases on an individual basis and generally, it had been well received.

- RESOLVED: a) that the Report of the Headteacher be received;
- b) that the Headteacher would raise the issue of pen licenses with SLT;
- c) that the safeguarding link governor would review CPOMS on their next visit.

3519 **SCHOOL DEVELOPMENT PLAN 2025/2026**

Governors noted that the plan was very detailed and that what the school were trying to do was very clear. The layout and format made it easy to read. The Headteacher shared that the school had used a new format taken from the Education Endowment Foundation (EEF).

RESOLVED: that the School Development Plan 2025/2026 be received.

3520 **SAFEGUARDING REPORT**

RESOLVED: that the termly safeguarding update be received.

3521 **BULLYING AND HARASSMENT POLICY**

- RESOLVED: a) that the Bullying and Harassment Policy be approved and adopted;
- b) that the Headteacher notify staff of the adoption of this policy.

3522 **TEACHERS PAY POLICY**

- RESOLVED: a) that the Teachers Pay Policy be approved and adopted;
- b) that the Headteacher notify staff of the adoption of this policy.

3523 **SCHOOL POLICIES**

- RESOLVED: a) that the following school policy was approved and adopted:
- i. Food and Drink Policy.
- b) that the Headteacher notify staff of the adoption of this policy.

3524 **SCHOOL WEBSITE COMPLIANCE**

RESOLVED: that Fleur Ritson-Walton would complete a website compliance check.

3525 **GOVERNOR CODE OF CONDUCT**

Governors were provided with an updated version of the Governor Code of Conduct and the Clerk provided an overview of the changes that had been made.

RESOLVED: that the Governor Code of Conduct be adopted.

## 3526 GOVERNOR VISITS

The following governor visits had taken place:

- a) Sarah Daniels (Wellbeing) – 11 March 2026.

It was noted that governor visits needed to happen however, there had not been a Standards Day in a while, and some visits were better completed on an ad hoc basis. Governors wanted to ensure they were doing enough however, sometimes the targeted approach was better. Governors needed to complete at least one visit per term however, it could be done via Teams. It was agreed that governor involvement in school needed to be recorded so that it could be monitored.

The Headteacher suggested that in the summer term 2026 there should be a wellbeing visit completed by Fleur Ritson-Walton and Sarah Daniels. Fleur Ritson-Walton confirmed that she would also complete a Maths visit. Phillipa Knowles would meet with the English team and Philip Wilkinson would meet with the School Business Manager regarding phones. Richard Wood would repeat the Health and Safety walk after the building work had been completed. Nick Jackson would complete a Pupil Premium (PP) and EYFS visit. Susie Rix and Claire Turnbull would complete safeguarding and SEND visits respectively.

**Challenge: Did the school used planner/to do list in Teams/Outlook?**

**Response:** The school did not and the Headteacher requested that Philip Wilkinson provide her with a demonstration on this at a later date.

- RESOLVED:
- a) that the governor visit reports be received;
  - b) that governor visits would be completed as agreed in the summer 2026 term;
  - c) that Philip Wilkinson provide the Headteacher with a demonstration on planner/to do list in Teams/Outlook.

## 3527 GOVERNOR TRAINING AND DEVELOPMENT

RESOLVED: that all governors were provided with links to governor training on HERE for Schools and the NGA Learning Link.

## 3528 WELLBEING

The main focus up to this point had been on staff wellbeing and the next step was to look at pupil wellbeing. Regular meetings and forums were held with staff and the actions from these were reviewed and feedback was provided. It had been very well received and it was beneficial because it was purposeful. Staff had become engaged with this and there had been significant improvement. Sarah Daniels noted that staff did not hold back in the forums but that this was good because it led to actions. The Headteacher did not attend the forums and this worked well because it helped staff to feel they could engage. It had also been beneficial for the Headteacher's own wellbeing. The Headteacher took an individual approach to each person's issues and tried to use discretion fairly. This had been recognised in the feedback from staff. The forums had evolved over the years. Sarah Daniels led the forum and the survey however, staff in school managed the actionable points which seemed to work well. Governors noted that it had been beneficial for them to have an oversight of this. Live Well, Work Well would be coming in to do a physical health check and lots of staff had signed up. The school were also looking at structured activities to promote wellbeing.

RESOLVED: that the wellbeing update be received.

3529 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

3530 **FUTURE MEETINGS**

RESOLVED: that future meetings be held on the following dates:

Resources Committee

Monday 18 May 2026 at 6.00pm.

Full Governing Board

Monday 29 June 2026 at 6.00pm.



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Chair's Signature – 29 June 2026.