

OXLEY PARK ACADEMY

PRIVACY NOTICE - Data Protection Act 1998



We, **Oxley Park Academy** are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school. We hold this personal data to:

- Support your learning
- Monitor and report on your progress
- Provide appropriate pastoral care
- Assess how well we are doing

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required by law to pass some information about you to the Department for Education (DfE) and, in turn, this will be available for the use of Milton Keynes Council (the LA).

If you want to receive a copy of the information about you that we hold or share, please contact the School Office or email office@oxleyparkacademy.com.

If you need more information about how the LA and DfE store and use your information, then please go to the following websites:

<http://www.milton-keynes.gov.uk/your-council-and-elections/decisions-making/data-protection-statement> or

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you cannot access these websites, please contact the LA or DfE as follows:

Milton Keynes Council
Civic Offices
1 Saxon Gate East
Central Milton Keynes
MK9 3EJ

Website: www.milton-keynes.gov.uk
E-mail: webcomments@milton-keynes.gov.uk
Tel: 01908 691691

Department for Education
Public Communications Unit
Sanctuary Buildings
Great Smith Street
London, SW1P 3BT

Website: www.education.gov.uk
Email: info@education.gsi.gov.uk
Telephone: 0370 000 2288.