

Minutes for PTA meeting



Date: Wednesday 22nd April 2015
Time: 7.30pm

Present:

Teachers - Mrs Morris, Mr Kendall

Officers- Linda Hudson (PTA Chairperson), Cheryl Smith (Treasurer), Isabel Goodman (Secretary)

Committee- Debbie Race, Ian Aitken, Gill Smith, Mr Pearman, Donna Stacey, Cathy Dearlove

Apologies- Jenny Williams (PTA Vice Chairperson), Lyn Keen, Sharon Carter, Katie Evans,

Members Miss Whale, Simon Watson.

of the

Association-

Actions	Owner
It was voted by a show of hands that the PTA would fund a tea party to be held at the Family Centre for the Parents of the Year 6 leavers. The total cost approved is £270.	Karen Smith, Mrs Jewell, Mrs Morris
It was voted by a show of hands that the PTA would fund the purchasing of Year 6 photographs, t shirts and cost of a disco. The total cost approved is £421.04.	
Mrs Morris will present ideas for funding projects at a subsequent meeting.	
It was agreed by a show of hands that Simon Watson would join the PTA Committee.	All members
It was voted that Fred in the Shed would continue to host PTA discos and the upcoming Bingo evening.	All members
Previous events Linda presented the final profit from the Pamper Evening (£460.36) and Disco (£491.30). It was agreed that we would review the final figures for the disco in more detail at a later date.	LH
Thank yous Katie Evans was thanked for single-handedly organising a great Pamper Evening. Debbie Race was thanked for her help in designing and printing the PTA posters and Newsletter. The Hillside Teachers were thanked for their support and commitment to the PTA.	All members

Registered Charity No.

Email: PTA@hillside.wokingham.sch.uk

Thank you again!	
<p>Community Table Top Sale 10th May</p> <ul style="list-style-type: none"> - Committee Members and Teachers confirmed to attend the event: Linda Hudson; Isabel Goodman; Cheryl Smith; Simon Watson; Debbie Race; Dan Pearman; Ian Aitken; Gill Smith; Mrs Morris and Mr Kendall - Ian confirmed he will oversee the purchase and manning of BBQ and drinks on the day. Ian has confirmed that we can have the scouts BBQ for this event. - Gill confirmed she will either man the book stall or help serve the drinks on the day. Gill will help by sorting the books prior to the event as well as managing the Risk Assessment to be presented to Linda in advance of the event for approval. - Mr Pearman and Mr Kendall are the designated First Aiders on the day. - Flyers to be printed the end of the week with the Summer Fair date on the reverse 	<p>Mrs Morris to ask teachers if they are available to help out at the event and will advise PTA.</p> <p>Mr Kendall to send Gill/Linda the Risk Assessment documentation.</p>
<p>Facebook</p> <p>Cathy kindly agreed to help promote our PTA events via Facebook.</p>	<p>Mr Pearman to set Cathy up as Admin on FB</p> <p>Cathy to advertise Table Top Sale to school and wider community (for stallholders and customers) and Bingo Night to school community</p>
<p>Bingo Evening – Thursday 18th June</p> <ul style="list-style-type: none"> - Committee Members and Teachers confirmed to attend the event: Isabel Goodman; Dan Pearman; Donna Stacey; Simon Watson; Debbie Race; Mrs Morris and Melissa Whale - Donna kindly offered to oversee the purchase and manning of the bar for the evening - All agreed we would give prizes of chocolate and wine for a line or full house and money for the cash round. 	<p>Mr Kendall, Mrs Morris, Donna to look into possible donations</p>
<p>Summer Fair – Saturday 4th July</p> <p>Linda ran through the bookings and ideas so far for the Summer Fair, further updates will be discussed at the next meeting.</p> <ul style="list-style-type: none"> - Committee Members and Teachers confirmed to attend the event: Linda Hudson; Isabel Goodman; Cheryl Smith; Donna Stacey; Debbie Race; Simon Watson; Gill Smith; Dan Pearman; Mrs Morris; Mr Kendall; Melissa Whale - Gill will be in charge of the Risk assessment for the day alongside 	<p>Linda to type up jobs for the day for Mrs Morris to ask teachers to put their names to.</p>

<p>Linda</p> <ul style="list-style-type: none">- Mr Kendall and Mr Pearman will be the First Aiders- Dates confirmed for coffee morning and pub night to recruit helpers for the event (Wed 13th May 7:30pm Toby Carvery and Monday 18th May 9am Family Centre). Members to spread the word and encourage friends/contacts within the school community to come along	All members
Next PTA Meeting to be held on Thursday 21 st May at 7.30pm	