

Date: 14.11.2011

Dear Parents and Carers

Did you know ... just registering your child for Free School Meals means that the school gets extra money?

Register now to make sure we don't miss out

The Government is giving money to schools to help children from lower income families do their very best. This funding is called a 'Pupil Premium'.

For every child registered ADDINGTON SCHOOL gets £488 this year.

With this money we could add to the Learning Support in classrooms. If you are registered for Free School Meals you could also get help with costs of school trips and support for out of school activities.

Please register before Christmas to make sure your child and others in their class don't miss out.

How does it work?

1. First, check if you qualify – it is not just if you are unemployed, so please look at the list on the next page.
2. Registering is really quick and easy – if you think you qualify, please complete and return the attached form and return it to Tricia Kearney at Addington School.
3. If you want your child to have a free, healthy meal at lunchtime that's great – they will get the free meal (saving you more than £350 a year), extra benefits and the school gets £488 extra.
4. If you don't want your child to have the school meals they can continue as normal – as long as you qualify and are registered, the school still gets £488 extra.

No one will know you have registered and it will not affect any other benefits you are claiming.

Please talk to us about registering your child today.

Yours sincerely,

LIZ MEEK

Do you qualify?

You can register your child for Free School Meals if you get any of these benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit

Pupils can also register for Free School Meals if they get any of these benefits themselves. **Come and talk to us if you're not sure.**



APPLICATION FOR FREE SCHOOL MEALS

Sections 1 to 3 of this form must be completed in full to process your application. Please read the guidance notes first.

Part 1: Details of Parent / Guardian	
Surname	
Other names	
Date of Birth	
Relationship to child(ren)	
National Insurance Number or National Asylum Service No. (NASS)	

Part 2: Details of each dependent child who needs free school meals			
Surname	Other names	Date of Birth	School attended at present

Part 3: Declaration by applicant

I CERTIFY THAT THE INFORMATION GIVEN IS TO THE BEST OF MY KNOWLEDGE AND BELIEF CORRECT.

I confirm that I will inform the School immediately of any change in my circumstances.

I agree that you will use the information I have provided to process my claim for free school meals and will contact other sources as allowed by the law to verify my initial, and ongoing, entitlement.

I understand that the results of any free school meal eligibility check may also be used to assess my entitlement to claim other benefits related to my child's education, e.g. school travel.

Signature of Applicant: _____ Date: _____