



St. Cuthbert's Catholic Primary
& Nursery School
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Executive Headteacher: Mr D Hardiman

11th September 2015

Dear Parents,

This is a quick letter with information for you.

Data Collection Sheets – Several parents have not returned the data collection, medical and E-Safety forms for their children. Please make sure they are sent in on Monday 14th September.

New school Prospectus – the Photographer will be in school on 23rd September taking photos for the new prospectus. Please inform your child's teacher if you do not wish them to be photographed. If we do not hear from you and you have not returned the E-Safety form indicating that you do not wish your child to be photographed we will assume that you have granted permission for photographs to be taken.

All year 6 children will receive a letter today giving them a *unique pupil number*. This is the number parents need to apply online for places in secondary school. Please contact Mrs Turner in the school office if you have any questions about the application process.

Attendance – Please only keep your child off school when they are too ill to attend. If they are going to be off you must contact school to explain the reason why between 8.00am and 9.15am.

Lateness - Please make sure your child is on the yard by 8.55am ready to come in to school. If they are late for any reason they should come in via the school office and the adult who accompanies them will be asked to sign them in.

All of our children are looking lovely in their new uniforms – please make sure you have put their name in ALL of their belongings.

Money owed to school – please make sure that dinner money is paid in to school on Monday mornings. The cost for Y3 to Y6 children is £1.80 per day (£9.00 each week). If the amount of dinner money owed begins to mount up you will be asked to provide your child with a packed lunch until the debt is cleared.

Milk money for F2 – Y2 is payable for all children over the age of 5 unless they are entitled to Free School Meals

School dinners – Please note that we are unable to accept children swapping between packed lunches and hot dinners within the week. The kitchen needs two weeks notice for a child to swap from hot dinners to packed lunches.

Free School Meals – Please apply for Free School Meals if you feel your child may be entitled. The information on the back of this letter gives you the link to Liverpool.gov.uk where you can apply online. If you are unable to do this please go to a One Stop Shop (nearest is on the corner of Derby Lane and Prescot Road) and they will help you. There are many other benefits too numerous to go in to here but the office staff will be happy to give you more information.

