



		Action
	<p>closer than last year.</p> <p>KS: What is the theory behind closing the term of birth gap? Expected but we can assist in certain ways. Can you do a register chronological? TJ explained the theory!</p> <p>In EYFS this year there has had a huge improvement in scores as last year showing progress in all areas.</p>	
<b>5</b>	<p><b>National Curriculum (<i>Standing Item</i>)</b></p> <p>Maths/Literacy overviews have been handed out and planning is being changed on a weekly basis. Content is much harder and being addressed. Maths/computing training has been given through staff meetings and INSET. Science scheme still to be completed as there was a long term sickness and this will be changed over this half term but it has less content which makes easier. Areas have been identified that will remain in each year group and those are being taught through PPA cover this term.</p> <p>Significant change had been present in Computing. New scheme of work has been a success. As we have spent some money on both the scheme and new hardware we will look at this in a following meeting. A new policy will be written and shared.</p> <p>Draft sample test papers have been released and this is being used to support planning</p>	AK
<b>6</b>	<p><b>Terms of Reference of new Teaching and Learning Committee</b> Use TOR for Learning and Personnel committee</p> <p>We looked at both learning committee and personnel committee TOR and looked at what areas we should keep and change. It was decided that in the first instance we should keep all items on both TOR's and then this can be adjusted as we move forward. This committee decide to be called the Teaching, Learning and Personnel committee (TLP) after the restructure. It was recognised that we now have much more we need to achieve and therefore we will need to work smarter. New TOR will be circulated for TLP committee.</p> <p>One item that came up during discussion was the requirement of committee to be part of Target setting meetings - CM and O will attend meeting Monday 1st December at 9.15am. CM to report back at next meeting.</p>	IP  CM
<b>7</b>	<p><b>Staffing update</b></p> <p>TG has taken up her role as DHT from acting role in September.</p> <p>Two staff members have gone out on Maternity leave. One has been covered internally until January. They will be replaced by job share. One</p>	

		Action
	<p>day role has been kept open at the moment to see what can be done as school has very high staffing costs.</p> <p>There are some members of staff with sickness at current that will need time off.</p> <p>Role of school caretaker will need to be reviewed due to costs. This needs to be addressed and will be looked out in the next meeting?</p>	TJ  TJ
<b>8</b>	<p><b>Plan for 2014/15</b></p> <p>SEN policy</p> <p>Computing/e-Safety policy and scheme of work</p> <p>Maths/Literacy policies -summer</p>	
<b>9</b>	<p><b>AOB</b></p> <p>New Website is now live - <a href="http://www.downsinf.brighton-hove.sch.uk">www.downsinf.brighton-hove.sch.uk</a> .</p> <p>Governors encouraged to have a look. Electronic versions of newsletters has been issued there will be 2 a half term!</p>	
<b>9</b>	<p><b>Date of next meeting</b></p> <p>29<sup>th</sup> January 2015 at 4pm</p>	