

Health and Safety

It is essential that children and adults in school are safe at all times. There are procedure to make sure that this happens. A lot of it is common sense, but you will be told of any particular hazards or safe practices. Everyone needs to know and understand these.

You should tell the school straight away if you become aware of anything that might be dangerous

Safeguarding

All adults in this school have a duty of care towards the pupils. If you have any concerns about a child or an adult in the school, you need to share this information promptly with the designated Child Protection Officer: Mrs Sarah Bennett or Ms Fiona Hannah

Share any concerns do not keep them to yourself.

Thank you

Your support for the school is very much appreciated and will help to raise the standards of education. The children will certainly benefit from your help. Hopefully, you will enjoy working in the school and will gain from the experience.

Bassetts Farm School

A Love of Learning for Life



Parent Information Leaflet

Helping At Bassetts Farm

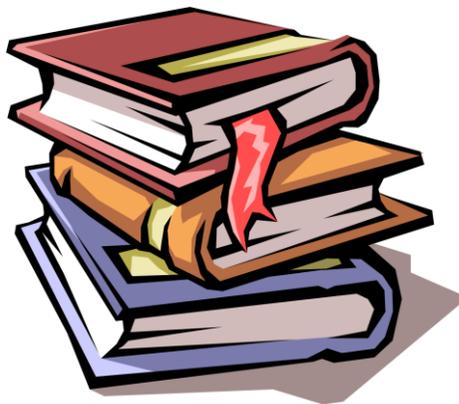
Many thanks for considering helping in school.

How can I help?

There are lots of ways you can help in school. What you will actually do will depend on what is needed and what your particular skills, strengths and interests might be.

You could:

- Hear children read
- Work with groups on tasks set by the teacher
- Help in the library
- Photocopying
- Gardening
- Help in practical lessons like cookery, pottery, art etc
- The list is almost endless!



When Can I help?

Your help is just about welcome at any time during the school day. Let the school know when you are available. You can offer to help for just an hour a week or for one off activities or a regular slot each week. It often work best if the time slot remain the same each week, then the teacher can ensure that we use you well.

Working with Children

When you work with children at school, you will always be under the supervision of one of the teachers. Adults working within school are required to have a CRB. We can give you a form to complete for this and arrange to have it carried for you.

Like all adults in the school, you will have high expectation of children's behaviour. The children should be courteous, use polite language and listen when others are speaking. Encourage them by using praise and setting an example. If any child misbehaves, please make sure the teacher knows about it.



Confidentiality

While you are helping in school, you may find out about children and adults in school. Like all other adults in school, you will need to keep such things confidential. Even things that may seem quite unimportant might be significant to other. One way of looking at it is to think how you would feel about other people talking about your child.

On the other hand, you do need to talk to the teachers about things you have noticed and done. Sometime teachers might even ask you to make a note of your observations of particular children. This can be especially useful in helping teachers to understand children's progress and to plan for future activities.