



St. Cuthbert's Catholic Primary
& Nursery School
Aviemore Road
Liverpool
L13 3BB

Telephone No/Fax: 0151 228 4137
Cuthberts-ao@st-cuthberts.liverpool.sch.uk

Executive Headteacher: Mr D Hardiman

11th January 2016

Dear Parents and Children,

The Attendance traffic light letters are being sent out today and they relate to the Autumn term. This is a very visual way of showing you how your child's attendance stands at the moment. We have started a new term and everyone has the chance to get a green letter at Easter if their attendance is over 95% for this term.

Please remember that it is your responsibility to inform school if your child is too ill to attend. You should telephone the school office by 9.30am. This forms part of the published attendance policy and all parents have been given a copy of this. Please contact Mrs. Turner if you would like another copy.

New Education Welfare Officer – Karl Hands

Our usual Education Welfare Officer has retired and Karl is covering our school until Easter. Karl has looked through the records for St Cuthbert's and he has written to the parents of all those children whose attendance has fallen below 90%. He has to do this to fulfill his duties as, officially, these children are recorded as persistent absentees. If you would like to discuss this or you need any help to raise your child's attendance please contact Karl Hands on 0151 233 3916 or Mrs. Turner in the school office.

Holidays in term time – not authorised under any circumstances.

May I take the opportunity to repeat that holidays in term time cannot be authorised under any circumstances. If you take your child (or allow your child to be taken by a relative) on holiday in term time a Holiday Penalty Notice will be issued and you will receive a fine from the Local Authority. This is in accordance with Government and Ofsted regulations. This ruling is non-negotiable as the Head teacher does not have the authority to authorise holidays under any circumstances. Again, if you would like to discuss this please contact Karl Hands on 0151 233 3916 or Mrs. Turner in the school office. I have enclosed another copy of the school term dates for your information.

Punctuality

Unfortunately we have a large number of children who are late on a regular basis and this impacts on all of the children. The children who are late have to walk in to a classroom where the day has already started and then disrupts the rest of the class. If you are regularly 5 or 10 minutes late then you should leave the house 10 minutes earlier. Just 10 minutes late every day means that a child will miss almost 32 hours of school time over the course of a year – this is more than a week and is totally unacceptable. Mr. Hardiman has provided a prize for the class with the fewest lates in January – help your child's class to win this by bringing your child in to school on time every day.

Ofsted: Expected attendance 96.2%

Please help your school to achieve the target set by Ofsted. At present we are falling short of this but not by much and so it is achievable BUT we need your help to do it.





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Term Dates:2015/2016

Spring term 2016

Monday 4th January 2016 – term begins

Monday 15th February to Friday 19th February 2016 is half term

Wednesday 23rd March 2016 – term ends

Summer term 2016

Monday 11th April 2016 – term begins

Monday 2nd May 2016 - May Day

Monday 30th May to Friday 3rd June 2016 is half term

Thursday 21st July 2016 – term ends

Inservice Days – Children DO NOT attend

Friday 5th February 2016

Friday 27th May 2016

