



Supporting Primary School Pupils' Fund

Managed by Bedfordshire and Luton Community Foundation

Application for financial support and guidelines

What we can provide support for:

The aim of this fund is to provide financial support to pupils at primary schools throughout Luton who are eligible for Free School Meals and who need additional support to offer them the same opportunities as those who are not in receipt of this benefit. The funding is also available for children whose parents receive tax credits. The scheme will be reviewed annually.

An individual application can be made for up to £50 in any one academic year or for up to £100 from this fund if the amount is matched 1:1 by other funding sources such as parents or sponsorship.

Who/what will we fund?

The fund can be used for the following:

- Purchase of school uniform.
- Purchase of educational activities i.e. music lessons, specialised equipment for extracurricular activities within the school

Who/what will we NOT fund?

- Applications from the families of pupils who are not eligible for free school meals.
- Applications not supported with evidence of tax credit awards.
- Applications from families who live outside the Borough of Luton
- The cost of transporting a pupil to and from school.
- The cost of footwear unless as part of particular sporting equipment.

How to apply:

Please complete the attached form and return it to the school, we will then confirm in writing how much you have been allocated and what the allocation must be used for.

Grant conditions:

If awarded funding, you must comply with any terms and conditions made by the school.

The grant will be used solely for the purpose stated on the application form. If this is not possible, the grant must be returned to the school.

Anything bought with a grant from the fund cannot be sold, disposed of or given away to any other groups or individual without the prior written consent of the school.



Supporting Primary School Pupils' Fund Grant Application

Please complete every question in black ink

Pupil's Name		Date of Birth	
Home Address			
	Post Code:		
Family's Daytime Tel:		E-mail:	
Please tick the box to confirm that the pupil is in receipt of Free School Meals			
Please tick the box to confirm that you are in receipt of tax credits.			

B: What would you like to be funded?

Please describe the item or the event and how much it will cost

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C: Declaration

I certify that the information given in this application is correct.

If the information changes in any way I will inform the school.

I give permission for the school to record the information in this form electronically and to contact me by telephone, e-mail or mail as required with any queries about the application.

I give permission for the school to pass on details of the application to the Bedfordshire and Luton Community Foundation which will not pass on any personal data to any third party whatsoever.

I agree to abide by the conditions outlined in the Guidelines for Applicants.

Signature of parent or guardian: _____

Name: _____ **Date:** _____

D: For school use only

Total amount of support agreed and paid	£
Amount paid from Supporting Primary School Pupils' Fund	£
Amount paid from other sources	£