



Taking care of each other
Always trying our best
Everyone learning together

Horndon-on-the-Hill C. of E. Primary School

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Headteacher : Mr. T.R. Martinson

Chair of Governors : Mrs L Fergus

26th February 2016

Dear Parents,

Health Care Plans

Due to an increase in the number of children requiring Health Care Plans the school have a new protocol in place to ensure the needs of the children are being met and the school has the most up to date and accurate information.

Should your child develop a health need you will now be required to meet with a member of the Senior Leadership Team to complete the Health Care Plan. A decision will then be made about how best we can support your child in school. The meeting will be arranged at the very earliest opportunity but may not be on the very first day due to staff commitments. In some cases if the need is serious (e.g. your child needs to use a wheelchair) it is possible that your child may not be able to return to school until the support required is in place.

When attending the meeting it will be expected that there is some information from a medical professional or clinic regarding your child's needs e.g. a card showing appointment times/letter with a diagnosis on. A copy of the protocol for creating a Health Care Plan will be available on our website for you to view. Our protocol was created following the most current advice from the Department of Health and the Department for Education.

All long term plans will continue to be reviewed yearly and these will also be reviewed by a member of the Leadership Team.

Should you have any questions regarding Health Care Plans please do not hesitate to contact me.

Yours Sincerely

Mrs. G. Bray
Special Educational Needs Coordinator



Respect, Responsibility, Honesty, Courage, Thoughtfulness
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