



## SUNDON PARK JUNIOR SCHOOL

### CHARGING POLICY

#### Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

#### Voluntary contributions

For visits occurring during school time, which are designed to enrich the quality of the school curriculum, we ask for voluntary contributions to meet the costs of the trip. If we do not receive sufficient voluntary contributions, we may cancel the trip. If a trip goes ahead, it may include children whose parents have not paid any contribution; these children are treated no differently from the others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the child is still able to take part in the trip, as long as it takes place. Sometimes the school pays additional costs in order to support the visit.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- museum visits;
- outdoor adventure activities;
- theatre visits;
- musical events

## **Residential visits - essential**

If the school organizes a residential visit in school time or mainly school time, which is to provide education directly linked to the National Curriculum, we do not charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are exempt from payment.

## **Residential visits – non-essential**

For residential trips which are not essential to the National Curriculum:

- i) if the amount of school time on the trip is less than half the total time of the trip, a charge will be levied up to the full cost of the trip
- ii) if the amount of school time on the trip is half or more of the total time on the trip, a charge will be levied for board and lodgings.

## **Music lessons**

The Local Authority provides music tuition and will charge for individual music tuition and group music tuition up to and including 4 persons, if the teaching is not an essential part of the National Curriculum.

## **Classroom Materials**

No charge will be made for materials or equipment. However, for certain practical activities (e.g. technology or cookery) parents may be asked to provide materials or ingredients on a voluntary basis. Where parents would like to keep the finished product, the school reserves the right to charge for the cost of materials.

The Charging Policy will be reviewed by Governors every two years or sooner if necessary.

**Date:** October 2015

**Approved by Governors:** October 2015