



Kents Hill Junior School
Academy Status



Kents Hill Road, Benfleet Essex SS7 5PS
Telephone: 01268 792133 Facsimile: 01268 795357
e-mail: admin@kentshill-jun.essex.sch.uk

19th October 2015

Dear Parents/Carers,

RE: Kents Hill Junior School After School Club

I am pleased to inform you that with effect from Monday 2nd November 2015 we will be commencing with an After School Club for junior school pupils. This club will run from 3:20pm until 6:00pm Monday to Friday term time only.

The cost for the After School Club will be £5.00 per day or £20.00 per week, if paid in advance. This price per session will include a light tea. This will vary on a daily basis and will include sandwiches, fresh fruit and/or yoghurt. The children will participate in various activities throughout the evening, this will include an opportunity to do their homework.

Payment can be made in advance or on the day of attendance. Payments can be made on line via our cashless system, in cash or by cheque (Cheques should be made payable to Kents Hill Junior School).

Your child's place can be allocated as a regular booking or on an ad-hoc basis (please see the attached booking forms). Bookings can be made for children wishing to join the After School Club when a school activity finishes at 4:20pm.

A booking can be made up until 4pm the day before, by contacting the school office either by phone or in person.

It is expected that the parents/carers will collect their child from the main office area, at the front of the school at 6pm promptly.

Should you have any questions, please do not hesitate to speak to either myself or a member of the office staff.

Yours sincerely,

Mrs Michelle Townsend
School Bursar

Learning ~ Friendship ~ Safety ~ Success



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