

OUR LADY'S CATHOLIC PRIMARY SCHOOL



As the family of God, with Jesus, we love, we learn and enjoy

SCHOOL STATEMENT REGARDING THE USE OF MOBILE PHONES **VISITORS/PARENT HELPERS**

The purpose and Importance of Mobile Phone Policy

Our Lady's recognises that visitors/parent helpers may need to have access to mobile phones in school. However, there have been a number of queries raised regarding the use of mobile phones and other devices in educational settings.

The concerns are mainly based around these issues:

- The use of mobile phones around children
- The inappropriate use of mobile phones

Ensuring the safe and Appropriate Use of Mobile Phones

Mobile phones must be kept out of sight of children at all times. If visitors/parent helpers need to make an emergency call, they must do so outside the school building.

Visitors/parent helpers must ensure that there is no inappropriate or illegal content on the device.

- When children undertake a school trip or journey, mobile phone use by parent helpers should be limited to contact with the school office or venues being visited, except in emergencies and then only by approved telephones.
- Volunteers or visitors are not permitted to take photographs or recordings of the children without permission of the Headteacher.
- Pupils should not use the mobile phones within the school grounds and should not bring in mobile phones (or any other form of recording device) to school, except in exceptional circumstances about which the school has been informed. In such circumstances, the child's phone must be handed in to the class teacher. Mobile phones are not permitted on school trips.

It is essential that we adhere to these rules in order to protect all children and adults working within school and as always, appreciate your support in this.

Please do not hesitate to contact school should you have any queries.

Policy Reviewed: January 2016

Next Review Date: January 2018