

<b>St. Malachy's P.S. Assessment for Monitoring and Target Setting</b>						
	<b>September/October</b>	<b>November</b>	<b>January</b>	<b>March</b>	<b>May/ June</b>	
<b>Nursery</b>	Comet (N)	Class tests			Comet (N)	Preschool Transition
<b>P1</b>	Comet (P1) NNAT	Class tests	Formal Testing	Class tests	Comet (P1)	Formal Testing
<b>P2</b>	Comet (P2) / WRAPS MIST / NNAT	Class tests	MALT Maths N.G.R.T.	Class tests	Comet (P2)	Formal Testing
<b>P3</b>	Young Reading NNAT / WRAPS	Class tests	MALT Maths N.G.R.T.	Class tests	Assessment Tasks	Standardised Testing  I.Q. PIE PIM Spelling Suffolk Reading Attitude Testing
<b>P4</b>	C.B.A / NNAT Attitude Testing	Class tests	MALT Maths N.G.R.T.	Assessment Tasks	Assessment Tasks	
<b>P5</b>	C.B.A./ NNAT Attitude Testing	Class tests	MALT Maths N.G.R.T.	Class tests	Assessment Tasks	
<b>P6</b>	C. B.A./ NNAT Attitude Testing	Class tests	MALT Maths N.G.R.T.	Class tests	Assessment Tasks	
<b>P7</b>	C.B.A./ NNAT Attitude Testing	Class tests	MALT Maths N.G.R.T.	Assessment Tasks		+ Transition Records R. of A.
<b>Additional Needs Monitoring and Target Setting</b>						
<b>October</b> SEN Register Stages 2-3: I.E.P.s prepared		<b>February</b> Reviewed I.E.Ps prepared			<b>June</b> Reports and records for transition	
<b>Purpose of Assessment</b>						
<b>September</b>	Set baseline measurements and determine general areas for future class planning. First set of school monitoring data for S.L.T. evaluation					
<b>October</b>	Determine progress linked to class learning, determine specific areas for improvement and enable future individual planning / targeting / referrals to SENCO					
<b>January</b>	Second set of school monitoring data for S.L.T. evaluation					
<b>March</b>	Determine progress linked to class learning, determine specific areas for improvement and enable future individual planning / targeting					
<b>May / June</b>	Help prepare transition records and pupil reports. Provide final evaluation. Third set of school monitoring data for S.L.T. evaluation					

**St. Malachy's P.S. Reporting / Planning / Monitoring**

	September	October	November	December	January	February	March	April	May	June
<b>Attendance</b>	End of month	End of month	End of month	End of month	End of month	End of month	End of month	End of month	End of month	End of month
<b>Staff PRSD</b>	All staff meet with Principal		Class visit by Prin.			Class visit by V. Prin.				Review meetings
<b>Action Plans</b>	All relevant staff produce plans for SLT		Updates and progress in Coordinator Files					Review of plans for SLT and B.o.G		
<b>Coordin. Files</b>	Prepare File			To Principal			To Principal			Evaluation
<b>Planning Notes</b>	Set 1		Set 2		Set 3		Set 4		Set 5	
<b>Target Group</b>	Group 1		Group 2		Group 3		Group 4		Group 5	
<b>Evaluation</b>			Set 1		Set 2		Set 3		Set 4	Set 5
<b>Happy Forms</b>	Children complete	Teacher Feedback to Principal		As required throughout year						
<b>Books Share</b>		To Principal			To Coordin.			To Principal		
<b>Classroom Files</b>		To Key Stage Coord.			To Principal			To Principal		
<b>Transis-tion</b>	Teacher meetings	Discussions as necessary especially linked to assessments							Teacher meetings	
<b>Parent Links</b>	Inform. Forms	Curricul. Meetings		Parent Meetings			Parental Audits			Parent Reports

**St. Malachy's P.S.      Reporting / Planning / Monitoring      S.L.T.**

	September	October	November	December	January	February	March	April	May	June
<b>Attend-ance</b>			Review			Review			Review	
<b>Staff PRSD</b>				Review			Review			Review
<b>S.D.P. B.OG</b>		Review		Review		Review		Review		Review
<b>Teacher Files</b>					Review			Review		
<b>Planning Notes</b>				Review		Review		Review		
<b>Target Group</b>				Review		Review		Review		Review
<b>Happy Forms</b>					Review					
<b>Parent Links</b>			Review		Review				Review	
<b>Pupil Books</b>			Review			Review			Review	
<b>Addit. Needs</b>				Review			Review			Review
<b>Parents' Audit</b>			Review		Review			Review		
<b>School Finances</b>		Review				Review			Review	
<b>Health and Safety</b>	Review	Weekly walk-arounds / Risk Assessments					Review	Weekly walk-arounds		Review
<b>Accom. Resources</b>					Review					
<b>Child. Protect.</b>				Review						Review