



SS Osmund & Andrew's R.C.P. School

Falkirk Drive, Bolton, BL2 6NW.

Tel: 01204 333070 Fax: 01204 333071

email: office@ss-osands.bolton.sch.uk

web: www.ss-osands.bolton.sch.uk

SCHOOL ADMISSIONS POLICY 2017/2018

SS Osmund and Andrew's is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by Bolton Local Authority as a voluntary aided primary school. The school's governing body is the admission authority and is responsible for taking decisions on applicants for admission. For the school year commencing 2017/2018 the governing body's planned admission number is 50.

Admission to the school will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of admission criteria forming a priority order where there are more applications for admissions than the school has places available.

1. Baptised Roman Catholic children who are in care and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and resident in the parish of St Osmund's.
3. Baptised Roman Catholic children resident in the parish of St Osmund.
4. Other baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and are resident in another parish.
5. Other baptised Roman Catholic children who are resident in another parish.
6. Other looked after children and previously looked after children
7. Other children who at the time of admission have a sibling at the school.
8. Other children attending SS Osmund & Andrew's RCPS Nursery.
9. The governing body reserves the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing such an application is submitted with appropriate evidence from a doctor or social services officer.
10. Other children.

Notes

- A. The governing body is the admissions authority.
- B. In the August of the year preceding their child's entry into Reception all parents who have expressed an interest in a school place will be sent a copy of the Bolton Council 'Primary Admission Booklet' which gives details of the co-ordinated admissions arrangements. These are available from Council offices, public libraries and primary schools.
- C. Parents must complete a common application form, either on line or a paper copy, and express three preferences for primary school admission. The closing date for all applications is October in the year preceding their child's admission into Reception.
- D. Parents will be informed of decisions by Bolton Council by March. An offer of a place does not guarantee a place for brothers and sisters in subsequent years.
- E. Each Roman Catholic applicant will be required to produce a baptismal certificate or other proof of baptism.
- F. A proof of address will also be required; an original up to date utility bill or benefit statement.
- G. It is the duty of governors to comply with class size limits at Key Stage 1. This means that Key Stage 1 classes cannot operate with more than 30 children in them.
- H. If in any category there are more applications than places available, priority will be given on the basis of proximity to the school. This will be determined by the nearest, safest walking route from the front door of the house to the main entrance door of the school. This will be digitally measured using the Bolton Council system.
- I. Where a child lives with parents with shared responsibility, each for part of the week, the 'home' address will be determined as being where the child resides for the majority of the school week.
- J. The term 'brothers' and 'sisters' will be taken to include step brothers and sisters, foster children and children of partners living in the same household. The governing body reserves the right to give special consideration to twins or triplets etc. to prevent breaking the sibling link.
- K. If the school is oversubscribed a waiting list will be maintained.
- L. Late applications will be considered in accordance with the published admissions criteria.
- M. Parents of pupils who have not been allocated their preferred school have recourse to the appeals procedure. Appeals should be addressed to Pupil and Student Services, Paderborn House, Bolton BL1 6JW.



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Supplementary Admission Faith Form

Thank you for requesting information in regards to a place for your child at our school. Please complete and return this form to the school office.

Surname of child	_____
Forename(s)	_____
Date of Birth	_____

Address of child	_____	Postcode	_____
Your telephone number	_____		

Is your child baptised Roman Catholic?
Yes <input type="checkbox"/> No <input type="checkbox"/>

For baptised Roman Catholics
Month of baptism _____ Year _____
Parish _____
Parish location (Town/City) _____

You are asked to enclose a copy of the baptismal certificate with this form or evidence of formal reception into the Roman Catholic Church. If this is not possible explain below.

Signed _____	Name (please print) _____
Relationship _____	Date _____