

## 4 O'CLOCK CLUB BOOKING FORM-FOR THE PERIOD

5<sup>th</sup> September to 15<sup>th</sup> December 2016

£2.50 per Session- £10.00per week

NAME OF CHILD/CHILDREN:..... CLASS.....

I confirm that I wish to book the following sessions for my child/children at 4 o'clock club.

Week No.	Week Commencing	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THUR</u>	<u>FRI</u>	TOTAL SESSIONS	£	
1.	05/09/2016								
2.	12/09/2016								
3.	19/09/2016								
4.	26/09/2016								
5.	03/10/2016								
6.	10/10/2016								
7.	17/10/2016								
OCTOBER HALF TERM									
8.	31/10/2016	Inset Day							
9.	07/11/2016								
10.	14/11/2016								
11.	21/11/2016								
12.	28/11/2016								
13.	05/12/2016								
14.	12/12/2016					Inset Day			
<b>Yearly Admin Fee due £12.00</b>							<b>Total Due</b>	<b>£</b>	

**PAYMENT BY (PLEASE CIRCLE)**

<b>TOTAL Breakfast &amp; After School</b>  £.....	<b>PARENT PAY</b>	<b>CHEQUE Payable to:</b> "OXLEY PARK ACADEMY TRUST", (child's name and class on reverse)	<b>CHILDCARE VOUCHERS</b> Company name .....	<b>CASH</b>
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**All bookings need to be made in advance; uncollected children will incur a late collection fee of £15.00. Bookings MUST be accompanied by a payment or evidence of a Voucher scheme. Nonpayment of fees will result in your child's place being cancelled.**

**Fee's are payable half termly in advance. A £12.00 admin fee is payable yearly, if you have not paid this already please add to your fees due. CANCELLATIONS WILL ONLY BE ACCEPTED PRIOR TO THE START OF EACH HALF TERM.**

Signed:..... Print name:..... Date:.....

(Parent/carer of child/children for whom 4 o'clock Club place is required)