

# Aston All Saints C of E Primary School

Date: November 2014

Review Date: 2016

## Spelling, Punctuation and Grammar (SPAG) Policy

All pupils will leave our school being able to speak, read and write clearly and with confidence and credibility and these skills will stay with the children for life and positively impact on life achievements and opportunities.

### Aims

- To ensure all pupils have the knowledge to spell words efficiently and accurately whilst drawing on knowledge of phonics and spelling patterns.
- To ensure that all pupils are able to react to punctuation when reading, be aware of all parts of punctuation and where/where not to apply them and to be able to write using these devices accurately.
- To ensure that all children are aware of correct English grammar in terms of subjects, tenses and plans whilst having a secure grasp of these linguistic skills both orally and in any form of written work.
- To develop accurate oracy for all children in the form of being effective and confident public speakers and story tellers who practise precise grammar and diction.

### Teaching Expectations

- Spelling in Years 1-6 will be taught discreetly.
- In Key Stage 1 the emphasis will be on phonics, whilst in Key Stage 2 the Support for Spelling guidance is used with additional guidance taken from the National Curriculum for spelling.
- Pupils in Foundation Stage will be prepared for Key Stage 1 by being taught phonics daily.
- Writing will take place daily in every classroom which will also encourage pupils to practise correct grammar in a range of genres constructing sentences based on useful phrases and vocabulary taken from the stimulus materials. This in turn will impact on children's ability to write using correct punctuation and grammar and is intended to develop the 'writing voice' of all children throughout school.
- Punctuation will be taught discreetly and as part of literacy lessons in all classes. This will cover correct and incorrect usage as well as offering pupils the opportunity to use this learning across the curriculum. Pupils will also link this knowledge to reading aloud and will adapt their pace or intonation accordingly when they encounter punctuation devices in a text.
- Grammar will be taught weekly in accordance with the Chris Quigley Milestones for SPAG.
- Grammar will be a key focus in conversational English, with teachers picking up on errors and politely correcting pupils when needed. There will be opportunities for public speaking in each class in a variety of contexts eg. Assemblies and concerts.

- All children will be fully included in all aspects of SPAG teaching and will be appropriately supported and challenged by teachers and support staff.
- Children who are consistently struggling to retain knowledge of spelling patterns, grammatical concepts and punctuation devices in either a discreet or contextualised setting (putting concepts into practice in writing tasks) may be identified for additional support in the form of literacy interventions to facilitate those children receiving any help they require in order to attain the standards of achievement expected within their year group.

Learning outcomes

- The aim of SPAG provision in regards to final outcomes is for every child to be able to speak and write clearly in terms of speaking with correct grammar consistently.
- All children will be able to use spelling patterns taught to them to make accurate attempts at spelling any word given to them having used and applied their knowledge of spelling patterns as opposed to merely learning lists of words.
- Pupils will all be able to write clearly, using correct spelling, punctuation and grammar consistently in any piece of written work they produce, irrespective of the subject they are covering at the time

Assessment

- Teachers will assess their pupils informally and will make any necessary corrections to spoken or written SPAG knowledge.
- Year 6 will undertake the Spelling, Punctuation and Grammar tests as part of their SAT assessments.
- In KS1 & KS2 spelling tests are routinely carried out.
- Year 2 SAT tests will include a spelling test.

Governor signature.....

Date.....