

BURRSVILLE INFANT ACADEMY.

Governance Statement 2016.

Annual Governance Statement for the Governing Body of Burrsville Infant Academy

July 2016

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of the Burrsville Infant Academy Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Body of Burrsville Infant Academy was established on 29th January 2015 and is part of the REAch2 Multi Academy Trust. It is made up of four staff governors (including the Head of School and the Executive Head), two elected Parent Governors, and four REAch2 governors. REAch2 governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school. The full Governing Body meets once each term, and we also have a number of committees to consider different aspects of the school in detail. At Burrsville Infant Academy we have a Finance, Premises and Personnel Committee, a Curriculum and Standards Committee, and a Pay Committee. We also have committees that meet if required to consider pupil discipline and staffing matters. See page 4 for a list of Governors.

Attendance record of governors

Governors have excellent attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made). See page 5 for details of individual governors' attendance at meetings.

The work that we have done on our committees and in the governing body

The Governing Body has had a particularly busy year, focusing on:

Curriculum:

- Visits from governors which have focused on areas from the Key Points.
- Governors have reviewed pupil data, challenging the outcomes by, every half term, looking at vulnerable groups.
- Ensuring the accuracy of pupil data through its moderation, in-house, across the cluster and the region.
- Governors have reviewed the impact of intervention strategies.

Premises and Finance:

- Ensuring the efficient use of the Academy's finances.
- The reorganisation of the budget to ensure the needs of the Academy are met.
- Considering the Responsible Officer's reports.
- Linking the finances to the School Improvement Plan.
- Reviewing the impact of Continuous Professional Development for members of staff.
- Ensuring that the Academy is carrying out a tendering process when purchasing products.

	<p>Minutes of Governing Body and Committee meetings are public documents – they are available at the school office if you would like to see any of the minutes of our meetings.</p>
<p>Future plans for the governors</p>	<p>The Governing Body will focus on the following during 2016/2017:</p> <ul style="list-style-type: none"> • Updating the Self-Evaluation Summary and School Improvement Plan to ensure consistency of standards with the ‘bulge’ classes.
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, Mrs Byrne, via the school office. You can see the full list of governors and their attendance at meetings below and the minutes of governing body meetings are available from the school office.</p>

Membership of the Governing Body of Burrsville Infant Academy: June 2016.

<u>Name</u>	<u>Category</u>	<u>Term of Office End Date</u>	<u>Appointing Body</u>	<u>Committees</u>	<u>Responsibilities</u>
Mandy Byrne	REAch2	28 th January 2019	REAch2	Curriculum and Standards Finance, Premises and Personnel	Chair and Safeguarding
Lynn Gent	REAch2	28 th January 2019	REAch2	Curriculum and Standards Finance, Premises and Personnel	Vice Chair and Early Years
Sue Faulkner	REAch2	Resigned 21st June 2016	REAch2	Curriculum and Standards	
Julie Connor	REAch2	Resigned 1st November 2015	REAch2	Curriculum and Standards	-
Carole Clarke	Parent	Resigned 9th March 2016	Parents of Pupils	Curriculum and Standards	
Clare Stow	Parent	20 th April 2020	Parents of Pupils	Curriculum and Standards Finance, Premises and Personnel	
Clayton Browne	Parent	28 th January 2019	Parents of Pupils	Finance, Premises and Personnel	
Jackie Luxford	Staff	28 th January 2019	School Staff	Curriculum and Standards	SEN
Amanda Pargin	Staff	28 th January 2019	School Staff	Curriculum and Standards	
Sinead Harper	Executive Head			Curriculum and Standards Finance, Premises and Personnel	Executive Head
Kate Siggery	Head of School			Curriculum and Standards Finance, Premises and Personnel	Head of School

Burrsville Infant Academy Governors' Attendance Record for 2015-2016

Governor	Full Governing Body	Curriculum and Standards	Finance, Personnel and Premises	Pay	Overall
Mandy Byrne	100%	100%	100%	100%	100%
Lynn Gent	50%	N/A	67%	100%	67%
Sue Faulkner	0%	0%	N/A	N/A	0%
Julie Connor	100%	N/A	N/A	N/A	100%
Carole Clarke	100%	100%	N/A	N/A	100%
Clare Stow	100%	100%	100%	N/A	100%
Clayton Browne	75%	N/A	66%	50%	67%
Jackie Luxford	100%	100%	100%	N/A	100%
Amanda Pargin	100%	N/A	100%	N/A	100%
Sinead Harper	75%	67%	100%	100%	83%
Kate Siggery	100%	100%	100%	100%	100%