

# Tarleton Community Primary School

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Headteacher: Mr. C Upton



## CONSENT INFORMATION SHEET

*Please read the information below before you complete the attached consent forms. Keep this sheet for your records.*

### PHOTOGRAPHS

Occasionally, we may take photographs of the children at school. These images may be used in our school prospectus, in other printed publications that we produce, on our school website on project display boards in school, on ClassDojo, and on social media. Very occasionally, we may be visited by the media who will take photographs or film footage of pupils. Such images may appear in local or national newspapers, or on televised news programmes. In order to comply with the Data Protection Act 1998, we need your permission before we can photograph or make any recordings of your child for promotional purposes. Equally, we are committed to continue to work closely with parents in an attempt to take all reasonable steps towards making the school environment as safe as possible

### **Conditions of Use**

- The school will not include personal e-mail or postal addresses, or telephone numbers on video, on our website, in our school prospectus or in other printed publications.
- Photographs of individual pupils will not display the name of that child.
- If we name a pupil in text, a photograph of that child will not be used to accompany the article.
- Pictures of pupils and teachers that have been drawn by pupils may be used.
- Class photographs or footage with very general labels such as 'science lesson' may be used. Names for class/group photographs printed in the paper will be given in alphabetical order only.
- We will only use images of pupils who are suitably dressed.
- Parents who are invited to events where photography/video recording is permitted by them in school should undertake to ensure that any images or materials produced are for family/private use only.
- We undertake to take all reasonable steps to ensure that any images maintained in school are stored securely and are accessed only by authorised persons.

### INTERNET/Online Safety

#### **Computing Acceptable Use Policy**

Please read our policy and share with your child before you both sign and return the consent slip.

#### **Online Safety Rules**

All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Please read the attached Online Safety rules ("Think then Click!") with your child before you sign the consent form to show that the Online Safety Rules have been understood and agreed.

### LOCAL VISITS

There may be times when we would like to broaden your child's environmental experiences related to topic work by organising local visits and walks. You will be notified if there are any local visits planned. Further notice will be given and further consent will be required for trips taken further afield.

### HOME SCHOOL AGREEMENT

Please read our Home School Agreement with your child before you both sign and return the Agreement. Copies of any of our policies are available on-line or from the school office.

Mr Chris Upton  
**HEADTEACHER**

## CONSENT FORM

CHILD'S NAME: \_\_\_\_\_ YEAR GROUP : \_\_\_\_\_

**PLEASE READ AND KEEP THE ATTACHED CONSENT INFORMATION SHEET BEFORE COMPLETING THIS FORM.**

### PHOTOGRAPHS

### PLEASE TICK BOX

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| I give consent for my child's image to be used on the school website.   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I give consent for my child to be recorded on video for use in school.  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I give consent for my child's photograph to be used in the school prospectus and other printed publications that we produce for promotional purposes. | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I give consent for my child to appear in the media as part of school's involvement in an event.   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I give consent for my child's photograph to be used on ClassDojo.   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I give consent for my child's photograph to be used in social media, eg Facebook, Twitter.  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

### INTERNET/ONLINE SAFETY

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| I have read and discussed the Computing Acceptable Use Policy with my child and we agree to follow the Online Safety rules and to support the safe use of computing at Tarleton Community Primary School. | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|---|-----|--------------------------|----|--------------------------|

### FOOD ALLERGIES

- |   |       |                          |    |                          |
|---|-------|--------------------------|----|--------------------------|
| I give consent for my child to taste a variety of foods in class. | YES   | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Does your child have any known allergies?                         | YES   | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| If 'yes', please give details:                                    | _____ |                          |    |                          |

### LOCAL VISITS

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| I give permission for my child to leave school premises, under supervision, in order to make occasional visits to the local area. | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|---|-----|--------------------------|----|--------------------------|

### HOME SCHOOL AGREEMENT

- |  |     |                          |    |                          |
|--|-----|--------------------------|----|--------------------------|
| I have read the Home School Agreement with my child and have both signed and returned the agreement. | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|--|-----|--------------------------|----|--------------------------|

SIGNED (PARENT/CARER): \_\_\_\_\_

DATE: \_\_\_\_\_

***Please inform the school office immediately if any of the above changes.***