

News from EAST (Everyone At School Together)

Meeting Wednesday 5th October 2016. There were 7 members present. Jo Charlton, Karen Denty, Celia Hills, Mrs Hough, Angela Sullivan, Rae Warren, Miss Yates. Thanks for the apologies received from Vikki Edmonds, Kate Hallett, Mrs Kelly.

We welcomed and thanked Angela as a new committee member.

Recap

- The Summer Disco raised £254.63. There were plenty of glow sticks left, all the food was sold - perhaps need a few more items next time as they were quite low on stocks towards the end of Junior Disco.
- Sports Day refreshments raised £98.57. It was worth doing in the afternoon as well, think about hot chocolate next year as people were asking as it was a chillier day.
- £11 has been made from Uniform sales since last meeting.
- The Accounts were audited in August 2016.
- EAST still need to pay school for half of St Johns training, Christmas cracker and Maths resources. RW to action ASAP.
- £2000 is still allocated for the Scooter shed - still awaiting confirmation of builders compound to see if we can install yet.
- Mugs have been purchased for use at EAST events.
- The tunnels and megaphone for PE/Sports days were purchased.

New Items.

1. ACCOUNTS. There is £4216.68 in our account
 2. Clothing collection. It was agreed for next collection it needs to be made more obvious that the clothes raise money for the school. There is a collection booked for 27 April 2017. In the new year we will confirm whether it is worth trying another supplier who takes more items (Phil a Bag). however this may mean we would need to supply bags to families.
 3. DJ will be booked for the summer disco - 20 July 2017. CH
 4. The resurrection of the Summer fete was raised, as we are a small committee and because of the building work it was decided it was not feasible for this to happen next summer but a smaller after school fayre and grand draw could take place (to be discussed at next meeting) If committee numbers increase and more volunteers appear a fete could possibly happen 2018.
- **Coffee Morning for Reception parents/carers.** The reading cafe is now on 14th October. Karen, Kate and Rae will be our representatives. CH to check cupboard for supplies and let KD know. KH will make a cake. CH will organise information sheets about EAST and posters re activities we organise.
 - **The Big Quiz at the Social Club.** The date for this now is 26th November.
 1. RW will get details of price and time from Rachel Allen and tell KD for a parentmail to be issued until we get official posters.
 2. We will need volunteers on the night to help on the door/raffle/markings. It is worth making some cakes for a stall. KD and RW are away that weekend. KD will email all committee to get help. JC and CH maybe able to attend.

3. AS will write a template letter asking for a raffle price (send to KD to circulate to those on following list) and AS to approach Shear Illusions. CH will approach Social Club, Robin Tacchi, Distillery. RW will approach Simon Long. JC will approach Fun2Play, Centre parcs, High Lodge. We will also appeal to parents to donate wine, chocs, gifts etc....

▪ **DISCO** 15th December Infants 5-6pm, Juniors 6.05-7.30pm

1. Volunteers (Ideally we need 4 per disco). Either:- Rae Warren, Jo Charlton.
Junior : Kirsty Allen, JC to ask Ellie Spurgeons. KD to ask Sarah Fitt, Sarah Doyle. Infant: Celia Hills, Kirsty Fountain? KD and AS may be able to help if we struggle for volunteers.
2. Please let KD know who can do which disco KD will then send out confirmed list.
3. RW to organise floats and cheque for Disco.
4. All keep an eye out for good priced supplies - crisps, squash, glow sticks (we still have 120 glow sticks in cupboard).
5. JC to cost out making own sweet bags - let KD know price.
6. We normally buy 200 crisps, 300 glow sticks, 200 sweets.
7. Entry £1.50 Infants, £2.00 Juniors.
8. We have generic poster in cupboard.

▪ **RECIPE BOOK**

1. An information sheet will be sent out on parentmail ASAP to let people know our plan. KD/CH to write
2. Information sheet and A4 sheet to be issued to all children w/c 17th October and to be back in by 4th Nov
3. It was agreed recipes must be one sheet of A4, Each child in a family can submit a recipe.
4. If people write theirs on the computer they must print off - cant email as may go to Junk box.
5. AY will order acetate sheets/card/binders for making book.
6. We plan to make at least 50 w/c 7th November, w/c 28th Nov we will make Sales and take orders. Money must be with order.
7. It was agreed we would have a competition to design the cover. Prize?
8. Index page will need to be made. RW to number little round stickers to put on bottom of pages.
9. Mon 7th - KD and CH to collate for index page.
10. 10am Wed 9th - AS/RW to start photocopying.
11. 10am Thurs 10th - JC/RW to continue making - RW to then feedback how far we've got so volunteers can be organised for the following week.
12. 26th Nov - envelop and order form/info re following weeks display to be sent home.
13. 26th Nov - Samples at Quiz and one for a raffle prize.
14. 28th Nov - KD/JC/RW in small hall after school to sell and take orders. Sample on board with order forms at front reception.
15. 29th Nov - KD/CH to take orders at open school. Board to be put up on junior playground to say where we are.
16. Posters needed on notice board at each stage.

17. Cost will be £5 each or £4 if buying 3 or more.

18. There are 164 families in the school.

▪ **AOB.**

1. Reception class would like a dressing up trolley - approx £100. It was agreed by those present that EAST would pay for this.
2. Class Trips - it was decided that we would still continue this and the decision was made to raise this to £100 a class. It was discussed whether to make the amount relevant to number in class - it was decided that we would keep it the same for each class. (a coach for 32 children is still the same price as one for 19 children etc)
3. The School Council have asked if EAST would buy the infant playground a new storage cupboard for the play equipment. This would be approx. £130. This was agreed.
4. It was decided we should have a Twitter account. KD to set it up, we can use this to add up to date information on to the website.
5. The website is out of date. KD/CH to reword this section and ensure relevant minutes are there to be accessed.
6. Previously EAST have donated £10 towards Class Christmas parties. It was agreed this would continue. AY will ensure all class teachers are aware of this.
7. RW reiterated that cash can not be given to cover EAST expenses a cheque must be issued if you purchase anything on EAST behalf.
8. It was discussed that it would be beneficial to have a debit card for the EAST account. RW will investigate.

Summary

7th Oct - Clothes collection

14th Oct - Coffee Morning for new parents

Oct/November - Cookbook

26 Nov - Big Quiz at Social Club

15th Dec - Disco

Next Meeting:

Items to be thought about and discussed

- School Fair/grand draw.
- Future fundraisers

Wednesday 18th January 2017 at 7pm