



Castle Hills Primary School
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Doncaster
DN5 9ED

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Headteacher: Mrs S McBride

31st October 2016

Dear Parents and Carers,

Progress and Performance Review

Wednesday 9th November from 1:20pm until 7:30pm.

This event will follow the same structure as last year, where we had a record turn out with most classes seeing 100% attendance from parents and carers. Pupils should be **collected from school at 1pm**, after their lunch and should **return with their parent/carer for their allocated appointment**: pupil attendance at this meeting is expected and will secure your child's afternoon attendance mark. If you are unable to collect your child at 1pm please make us aware of this via the attached return slip so arrangements can be made for them to remain in class. Under no circumstances will any pupil be released before 3:15pm (KS1) or 3:20pm (KS2) without an appropriate adult present.

Meetings with pupils and parents/carers from Foundation Stage will be held in the Foundation Unit; meetings for pupils from Years 1, 2, 3, 4, 5 & 6 will be held in the Main Hall. Pupil's books will be available in their classrooms and the school will be open for you to look round if you so wish.

During your meeting we will be sharing with you our **new Attainment and Progress report card** system which is intended to further increase communication with parents/carers regarding their child's successes throughout the year.

It is very important that both our pupils and families take advantage of this opportunity, therefore if you are unable to attend or you have concerns about attending you should contact school to arrange to speak with your child's class teacher so that alternative arrangements to meet can be discussed. If we do not hear from you, Castle Hill's staff will contact you to ensure that you do not miss out on this important event.

We look forward to meeting with you all on the 9th November.

Yours Sincerely

Mrs S McBride
Head Teacher



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