

## **Hotspur School**

### **Terms of Reference for the Governing Body and its committees**

#### **Full Governing Body**

##### **Strategic Planning and School Improvement**

- To determine the strategic direction and vision of the school including agreement of the strategic outcomes plan and development plan
- To monitor and evaluate the performance of the school receiving reports from the headteacher, achievement partner, Ofsted and others, and to hold the headteacher to account
- To consider the school's self evaluation assessments
- To consider, and review, with the advice of the relevant committee, all matters in relation to the achievement of the strategic direction and effective functioning of the school, including risk analysis
- To agree selection panel for headteacher, deputy head and other senior leadership team appointments

##### **Governance**

- To agree the Instrument of Government and any amendments thereafter
- To elect (or remove) the chair and vice chairs
- To appoint or dismiss the clerk to the governors
- To set up and publish a register of pecuniary interests
- To appoint and remove co-opted governors
- To agree the terms of reference, constitution and membership of committees
- To consider whether or not to exercise delegation of functions to committees and to review and adopt the Governing Body Delegation Planner
- To review at least annually the establishment, terms of reference and membership of committees
- To determine the Governing Body procedures (where not set out in law)
- To review the performance of the governing body and consider training needs
- To agree link governors for SEN, safeguarding, looked after children, Pupil Premium, the School Council.....
- To comply with legal requirements regarding any proposed change in status of the school (this replaces 23 – 26 of the current ToR)

##### **School Management and Probity**

- To approve the annual budget and ensure financial probity
- To adopt the local authority financial regulations (check) and financial delegation procedures
- To approve the Schools Financial Value Standard submission
- To agree the school's admission procedure
- To suspend or end suspension of the Headteacher