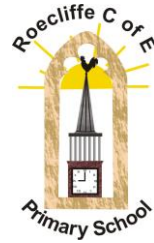


**ANNUAL GOVERNANCE STATEMENT  
FOR THE GOVERNING  
Year 2015-16  
July 2016**



**Roecliffe Church of England Primary School**  
Roecliffe, York, North Yorkshire. YO51 9LY  
Tel/Fax: 01423 322302

**ANNUAL GOVERNANCE STATEMENT FOR THE GOVERNING BODY  
OF ROECLIFFE C. OF E. PRIMARY SCHOOL  
JULY 2016**

In accordance with the Government's requirement for all Governing bodies, the three core strategic functions of Roecliffe C of E Primary School are:

- a) Ensuring clarity of vision , ethos and strategic direction**
- b) Holding the Headteacher to account for the educational performance of the school and its pupils**
- c) Overseeing the financial performance of the school and making sure its money well spent**

**Governance Arrangements:**

The Governing Body of the school was re-constituted in December 2014 and it now made up of:

Four Parent Governors, One LA Governor, One Staff Governor, The Headteacher, Two Foundation Governors and Three Co-opted Governors. The total number of Governors is twelve.

Governors need to have skills in finance, leadership, monitoring, health and safety, in order to contribute to effective governance and the success of the school.

The Governing body has a programme of meetings throughout the school year, and a committee structure that focuses on specific areas of governance. Two committees are in place – Resources and School Improvement.

**Attendance record of Governors and Membership of the Governing Body:**

A record is kept by the clerk to the Governing Body and details of attendance are on pages 3 and 4.

**The work we have done on our committees and in the Governing Body meetings:**

**Monitoring activity** – the School Development Plan is in place and is worked through. Milestones to ensure accountability are updated.

**Financial Management** – budget monitoring takes place regularly and the budget is set in April and reviewed in November each year.

**Policy Review** – A policy review schedule is in place and policies are reviewed and adopted according to this schedule.

Governors' minutes are available on request from the school office - [admin@roecliffe.n-yorks.sch.uk](mailto:admin@roecliffe.n-yorks.sch.uk)

**Strategic Planning for the Future:**

**Related documents:**

- **School Development Plan 2015-16**
- **Self-Evaluation Form**  
available on request from the school office - [admin@roecliffe.n-yorks.sch.uk](mailto:admin@roecliffe.n-yorks.sch.uk)

**How to contact your Governing body:**

Please contact the Chair of Governors, Mr Stephen Jarvis through the school office via email [admin@roecliffe.n-yorks.sch.uk](mailto:admin@roecliffe.n-yorks.sch.uk)

**There are twelve governors on the Instrument of Governance and the Governing Body membership is as follows:**

<b>Name</b>	<b>Represents</b>	<b>Term of office ends</b>	<b>Committee membership</b>
Kerry Dalton	Headteacher		Resources/School Improvement
Diane Westmoreland	Foundation	12.06.20	Resources/School Improvement
Stephen Jarvis	Foundation	5.5.19	Resources/School Improvement
Mary Barker	L.A.	31.8.17	Resources
Juliette Leyland	Staff	21.12.16	School Improvement
Jon Rawling	Parent	13.12.19	Resources
Ian Pope	Parent	9.10.18	Resources/School Improvement
Emma Claye	Parent	9.10.18	Resources
Victoria Poole	Parent	13.12.19	School Improvement
Paula Withington	Co-opted	12.6.20	Resources/School Improvement
Collette Walker	Co-opted	15.6.19	School Improvement
Heather Lawson	Co-opted	1.12.18	Resources

<b>The attendance of Governors for 2015-16 is as follows:</b>			
<b>Name</b>	<b>Full Governing Body</b>	<b>Resources</b>	<b>School Improvement</b>
Kerry Dalton	3/3	3/3	3/3
Diane Westmoreland	Please see below		
Stephen Jarvis	3/3	2/3	3.3
Mary Barker	2/3	2/3	
Juliette Leyland	3/3		2/3
Jon Rawling	1/1	0/1	1/1
Ian Pope	3/3	2/3	2/3
Emma Claye	3/3	3/3	1/3
Victoria Poole	1/1	1/1	0/1
Paula Withington	Please see below		
Collette Walker	2/3		3/3
Heather Lawson	2/3	2/3	

Information is to the end of May 2016. Jon Rawlings and Victoria Poole became Governors on 14.12.15 and it was agreed that they be invited to all committee meetings in order to see which area they would like to focus on in future. Paula Withington and Diane Westmoreland became Governors on 13<sup>th</sup> June 2016 .

**Full Governing Body meetings = 3**

**Resources meetings = 3**

**School Improvement meetings= 3**

**Please note: All apologies for absence were accepted.**