



Compassion Friendship Thankfulness Fellowship

Hertford Vale C.E Primary School

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7th February 2017

Headteacher: Mr A Barber

Dear Parents/Carers.

As some of you may be aware, Miss Wiles has not been in school for the last couple of weeks due to illness. Despite Miss Wiles resting and being determined to come back to work as soon as possible, she has yet to return to full health.

As a result we have made the decision to postpone the parent/carer meetings for the children in her class. This does not affect the other four classes of children and the arranged meetings will still take place this Thursday (9th February) and next Monday (13th February).

We will rearrange the meetings for the children in Miss Wiles' class for after the half term break and will do our best to be as flexible as possible to find times and dates that suit all the families affected by this.

The class is currently being taught by Miss Taylor. She is an experienced supply teacher and has been in contact with Miss Wiles to ensure that the children in the class are still receiving the high quality teaching during her absence. Mrs Green is still working in the class on a daily basis to ensure the continuity of provision for all the children is maintained and that the children experience the stability and familiarity they are used to.

We apologise for any inconvenience caused and thank you in advance for your understanding. I am sure you will join us in wishing Miss Wiles a speedy recovery and look forward to her return to work as soon as she is well enough to do so.

If you have any further questions please contact the office and we will get back to you as soon as possible.

Kind Regards,

Andrew Barber.