



## REINWOOD JUNIOR SCHOOL

### Charging and Lettings Policy

**Date: Autumn 2014**

**Review Date: Autumn 2017**

**Version: 2**

#### Introduction - Principle/Values

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual, group music tuition and outside agencies when necessary.

#### Voluntary Contributions.

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. **If we do not receive sufficient voluntary contributions, we may cancel a trip.** If a trip does go ahead, it may include children whose parents have not paid any contribution. We do not treat these children any differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to farms/museums/places of educational interest;
- Sporting activities which require transport expenses;
- Visits to theatre if supports the curriculum;
- In school theatre visitors;
- Musical events.

#### Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if it is not part of the National Curriculum. The peripatetic music teachers from Kirklees LA teach individual or small group lessons. There is a charge for these lessons. Information about additional music tuition is available from the office.

### After School Activity Clubs

The school offers a range of extracurricular activities and parents are not charged for these clubs. However, any activity/club which is run by an outside agency will be charged at the rate requested by the provider. This could be football coaching, dance etc. Qualified coaches, who are not members of the school staff, run and organise these sessions.

### Breakfast/After School Club

All children are able to attend the schools' Breakfast & After School Clubs, which are run on school premises before and after school hours. A copy of the policies and rates charged for these can be obtained from the school office.

### Residential Visits

If residential visits take place out of school hours (weekends) school will cover the cost of the supply teachers required for the Friday. The full amount for each child must be paid before the set date. Failure to do so will result in your child being unable to attend. This cost is NOT VOLUNTARY. Whenever possible at least 10 months' notice and a payment card will be given to allow time to pay. Teachers are not paid and give up their own time for such events to take place.

### Copies of School Documents

A range of school documents and publications are available for parents (see details in Freedom of Information Act documentation).

### Lettings

Our school is used for local and general elections. This is classed as letting and is charged in line with Kirklees LA guidance. See appropriate lettings documentation.

### Version History

<b>Version</b>	<b>Date</b>	<b>Change</b>	<b>Author</b>	<b>Approved</b>
1	Jan 13	New		
2	Oct 14	Revised		

### Review

This policy will be reviewed in Autumn 2017.

Signed Head Teacher.....

Date.....