



Asterdale Primary School

Confidentiality Policy

Review: 2015

October 2009

1.0 Introduction and context

- 1.1 This school recognises its legal duty under Section 175 Education Act 2002 to work with other agencies in safeguarding children and protecting them from significant harm.
- 1.2 This school recognises that a clear confidentiality policy will support the School in meeting the Every Child Matters outcomes of Be Healthy and Stay Safe.
- 1.3 The staff seek to adopt an open and accepting attitude towards children and young people as part of their general responsibility for pastoral care.
- 1.4 Staff will encourage parents and children to talk about any concerns or Worries which may affect emotional health and well-being and educational progress and that they will see the school as a safe place if there are any difficulties at home.
- 1.5 This school recognises the following benefits of working to a confidentiality Policy:
 - It highlights the importance of pupils being able to talk to adults in the school to share their problems in a safe and supportive environment.
 - It safeguards the well-being of those involved in the disclosure of confidential information.
 - It builds trust between pupils and staff.
 - It empowers each pupil to exercise control over the choices that will affect their life.
 - It prevents the need to deal with each disclosure as a crisis in isolation.(See guidance on school specific information 1 – Appendix 1)

2.0 A Definition of Confidentiality

- 2.1 Confidentiality is an understanding that any information shared with In trust can only be passed on to a third party with the agreement of the person disclosing it.