



Dear Parent/ Guardian,

Improving our communication with Parents and Guardians.

At Bedwas High School we are continually trying to improve the involvement of parents and guardians. One of our greatest concerns is ensuring that you are well-informed of events and activities. To improve communications we are implementing a new electronic communication system called SIMS InTouch. This will allow us to send and receive emails and text messages directly with you. We believe this direct form of contact will be faster and more efficient.

The telephone number that will show on the text messages will be +447860063615. Please save this onto your telephone as Bedwas High School, please note this is not replacing the school telephone number, if you want to ring the school you will still need to ring 029 20859800.

Emails that you receive will have a sender address of 6764093@capita-intouch.co.uk so you may need to ensure that this is accepted as a safe sender so that it does not get sent to your spam/junk mail.

To ensure that we have your correct details, please complete the form attached, or preferably go to the school website www.bedwashigh.org, click on the link in the **Latest News** section and complete the form online. If you change your contact details at any time please let the school know as soon as possible.

Thank you for your cooperation.

Yours sincerely

Mr P Ward
Headteacher