

MINUTES

FOWP Committee Meeting

January 9th 2017

Present: Howard Collins, Trudy Cox, Becky Girvan, Colin Granlund, Caroline Jones, Karen Jones, Mia Lowney, Nicky Mordecai, Dominique Weller

Apologies: Fleur Carey, Heather Martin, Catherine Snashall, Diana Streater, Claire Sumpter

1. Minutes of the last meeting: Agreed

2. Matters arising: None

3. School matters:

- a) Enrichment week. The rationale for moving from enrichment week to enrichment 3 days was explained as a desire to develop a quality program over one which merely filled the available days; to deliver top quality activities that truly enrich the students' school experience. By reducing the number of days, the activities can be more focussed. >95% of students can do their top 3 choices of activities this year, and for those not on a trip outside school, there will be a choice of activities available.

These changes should also reduce the phenomena seen in previous years whereby attendance dropped as the week progressed. The new 3-day format should keep students engaged and attendance high, as well as limiting the cost.

Enrichment this year will run from 5–7th July.

Foreign residential trips are being moved to different times of the year, and will be language-based.

Year 10 will still have 5 days work experience.

- b) Reporting system. Presently there are 5 data drops/year containing progress indicators (AOWB), areas of concern for any 'below' indicators, attitude to learning and one formally written report each year.

For 2017 onwards, the school proposes to continue with data drops each half term (4/5 per year) and for the written reports to only contain progress indicator AOWB, areas of concern for any 'below' indicators, attitude to learning, advice to parents 'what can you do to help your child?', tutor's comment. New format written reports would be produced once or twice each year.

This shift should provide all information needed to parents, while freeing up teachers' time.

FOWP felt that the written report was valuable and of interest, but that the data drops, particularly with the areas of concern breakdown was informative and useful, and the saving of teacher time was acknowledged. It was felt that a written report should be provided in Year 8 prior to GCSE choices, and in years 10 and 11.

This proposal is under review, prior to a staff working party discussion, a full staff discussion and a full parental consultation.

4. New members campaign: Trudy and Karen reiterated that they were both stepping down from their positions of Chair and Treasurer at the end of the Summer term. Vikki Lewis, Vice-chair, has already resigned. There is now an urgent need to find people to fill these roles.

5. Fundraising events:

a) School Production, Our House, Thursday, 15th and Friday, 16th February

Times: 18.00-20.30.

About 6 volunteers are needed for each evening to take interval drink orders beforehand and to serve drinks and snacks in the interval.

So far Claire Sumpter, Rachel Southwell, Dominique Weller can help on the 15th and Karen Jones and Rachel Southwell can help on the 16th.

Becky to send out an email to all parents who have expressed an interest in helping with FOWP to ask for helpers.

Howard is organising the license to serve alcohol.

Karen to check if we need more duplicate books for the drinks orders.

Trudy to check stock levels for wine, beer, crisps and chocolate.

b) Quiz night, Friday, March 3rd

Evening starts at 7.00pm with the bar, ready for quiz to start at 7.30. Nibbles on tables. Supper (curry) served about 20.30, with cake for second course.

Tables of 8, tickets £15 each. Numbers 100–110 max. Raffle. Small prize for winning team.

Howard to put ticket sales on EventBrite on receipt of information from Trudy.

Sarah George to host, but needs help devising the rounds and the questions.

Trudy to call Isobel for more details from last year's event - number of rounds, questions etc.

Nicky Mordecai to head the kitchen.

Helpers: Claire Sumpter, Fleur Carey, Heather Martin (beforehand)

6. AOB: Day of the week for the committee meeting was discussed, and Monday was decided as the better night for more of the committee.

7. Next Meeting: Monday, 13 February (tbc).