



# Foxmoor School

## Admissions Policy

### 1. Introduction.

Foxmoor Community Primary School takes pupils from 4yrs to 11yrs and has a Published Admission Number (PAN) of 37.

The Governing Body applies the regulations on admissions fairly and equally to all those who wish to apply for a place at this school, and follow the rules as set out in:

*The revised [School Admissions Code \(DfE December 2014\)](#) and [School Admission Appeals Code \(DfE\)](#) which came into force on 1<sup>st</sup> February 2012.*

### 2. Aims.

- 2.1 We seek to be an inclusive school, welcoming children from all backgrounds, and abilities.
- 2.2 All applications will be given equal consideration.
- 2.3 The only restriction we place on entry is that of number: if the intake for the cohort is at or above the PAN of 37, then parents are directed to point 5 of the Local Authority's Admission Appeal procedures which can be found at: <http://www.gloucestershire.gov.uk/schooladmissions>  
It is our wish for parents to find a place for their child at the school of their choice; however, this is not always possible, due to excess demand on the places available.
- 2.4 A child's level of ability is irrelevant to this school's admissions policy, as are any special or additional needs the child may have.

### 3. How parents can apply for their child to be admitted to our school.

- 3.1 Our school is a 'Community' school, and it determines the admission arrangements in agreement with the Local Authority (LA). The Admissions Authority for our school is therefore the LA, which publishes its entry regulations every year. Parents can receive a copy of these regulations directly from the LA. (see GCC website below)
- 3.2 The LA's 'School Admissions' booklet informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school. Application for a place in the Reception year in September should be made on-line to G.C.C. by the stipulated date. Late applications can lose the school of their choice. The L.A. will notify parents of the decision as soon as all the applications have been considered.
- 3.3 In this county, children enter school at the start of the academic year in which they become five. There is one admission date per year, early in September (i.e. when the autumn term begins). Therefore, parents who would like their child to be admitted to this school during the academic year in which their child has his/her fifth birthday should ensure that they make the necessary application by mid-January.

#### 4. Arrangements for pupils in other year groups, or who seek admission mid-year.

- 4.1 These arrangements are slightly different: firstly parents should apply directly to the school by completing an 'In-year' Application form which can be downloaded from the G.C.C. website below. Parents can also download the 'In-year' Admissions guidance booklet from the same website. If there is a space available (the cohort is below the Published Admission Number of 37 in that year group) then the place can automatically be offered by the school. However, if the year group is at, or above this standard number, then the school is not able to offer a place and the parent has a right to appeal to the Local Authority (see below).

#### 5. Admission appeals.

5.1 If we are unable to offer a place at the school, parents who wish to appeal against the decision can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to whom we had initially refused a place, then we will accept this decision and continue to do all we can to provide the best education for all the children at our school. (Further details of appeal arrangements are set out in the revised [School Admissions Code \(DfE December 2014\)](#) and [School Admission Appeals Code \(DfE\)](#) which came into force on 1<sup>st</sup> February 2012.

#### 6. The Published Admission Number (PAN).

- 6.1 The 'Published Admission Number' is the number of children the LA considers the school can accommodate. The PAN for our school is 37 (per year group). We keep this number under review, and the governors will apply to change the number if circumstances change.

#### 7. Monitoring and Review

- 7.1 This policy has been ratified by the whole Governing Body and will be monitored and reviewed by them regularly. It will be amended in the light of any changed circumstances, either in our school or in the local area. The policy will always take due note of guidance provided by the local Admissions Forum.

**Signed:**

**Chair of Governors.**

For further information the Local Authority can be contacted in the following ways:

By post at:

Shire hall,  
Westgate Street  
Gloucester  
GL12TG

Telephone: 01452 425000

Or on their website:

<http://www.gloucestershire.gov.uk/schooladmissions>