

# St Thomas of Canterbury Catholic Multi Academy Trust

## Standards Committee Terms of Reference

### 1. Authority

The Standards Committee is a Committee of the Board and is authorised to:

- Determine the overall educational vision of the Trust
- To define the school improvement planning and target setting process and to determine the targets to be recommended to the Trust on an annual basis

In the event of a need to make genuinely urgent decisions between meetings on matters falling within the remit of the committee, the Chair of the Directors, in consultation with the Responsible Officer and Chair of the Standards committee, will take appropriate action on behalf of the committee.

### 2. Role

The role of the Committee is to assist the decision making of the Board of Directors by enabling more detailed consideration to be given by reviewing and evaluating teaching and learning, student achievement and standards. The committee will also make appropriate comments and recommendations on such matters to the Board of Directors on a regular basis. Major issues will be referred to the Board of Directors for ratification.

### 3. Duties

The duties of the Committee are as follows:

- 3.1 To advise on the determination of the overall educational vision for the Trust in consultation with the Local Governing Bodies;
- 3.2 To determine a vibrant, imaginative and challenging curriculum ensuring that provision is broad and balanced and which meets the requirements of pupils with varying levels of ability.
- 3.3 To keep under review the SEF and School Improvement Plans of each Academy and to consider progress on a termly basis;
- 3.4 To define the school improvement planning and target setting process and to determine the targets to be recommended to the Trust on an annual basis;
- 3.5 To review the categorisation of schools and monitor the impact of school improvement support;
- 3.6 To keep under review the performance of each Academy in respect of agreed targets including end of Key Stage targets and annual year group targets ;
- 3.7 To monitor student performance and to keep under review student destinations;
- 3.8 To ensure effective provision for students with Special Educational Needs and disabilities;
- 3.9 To monitor the impact of the Pupil Premium on achievement and attainment.

- 3.10 To determine the duration of the school day and year;
- 3.11 To make recommendations to the Resources Committee on the resources that are needed to meet the needs of the curriculum;
- 3.12 To ensure that there are procedures in place to review and to monitor the impact of the Curriculum Policy;
- 3.13 To maintain oversight of the Trust's arrangements for SEN and Disability including approval for publication of SEN information reports
- 3.14 To review policies that contribute to the curriculum and welfare of pupils.
- 3.15 To ensure that other relevant policies such as behaviour and attendance, which support learning and improvements in attainment are in place;
- 3.16 To keep under review progress and attainment of Children who are Looked After;
- 3.17 To receive regular reports on the quality of teaching and learning, to identify areas for improvement, and to ensure that any necessary action is taken to maximise outcomes for students;
- 3.18 To ensure that assessment, examination and reporting arrangements comply with national requirements;
- 3.19 To receive reports on provision and impact of Continuing Professional Development;
- 3.20 To review outcomes of external inspections and determine appropriate action plans;
- 3.21 To review safeguarding procedures across the trust and ensure they are robust and comply with local and national directives.
- 3.22 To monitor the impact of Sport's Premium on achievement and attainment, including impact on staff development.

#### **4. Administration**

- 4.1 The committee will meet at least once per term.
- 4.2 The Committee will consist of a minimum of four members of the Board of Directors, named in the structure with each school being represented.
- 4.3 The Standards Committee will be quorate if three members are present.
- 4.4 Administrative support will be provided by the Clerk to the Board of Directors.
- 4.5 Agendas will be agreed in advance by the Chair of the Standards Committee (based on, but not limited to, a pre-agreed annual schedule of activity) and papers will be circulated to members and attendees at least 5 working days in advance of the meeting.
- 4.6 Minutes of meetings will be taken and once approved in draft by the Chair of the Standards Committee, submitted to the next scheduled meeting of the Standards Committee and Board of Directors meeting.
- 4.7 The Chair of the Committee will be elected by the committee on an annual basis at the first meeting in the autumn term. No Director employed at the Academy will act as Chair to the committee. In the absence of the Chair, the committee will elect a temporary replacement from among the governors present at the meeting.
- 4.8 The Standards Committee will review these terms of reference and self- assess its performance against these terms of reference on an annual basis.

Next Review: Autumn 2016