

# Procedure for Entrance to Secondary Education (PESE)

September 2018



# STEP by STEP through PESE.

- Key Dates
- Registering for Kent Test
- Secondary Common Application Form (SCAF)
- Determining offers
- School Data

# Key Dates 2017/18



Key event	Date
Registration for 11+	1 <sup>st</sup> June - 3 <sup>rd</sup> July 2017
Open evenings and information (see school websites)	September 2017
Test Date	Thursday 7 <sup>th</sup> September 2017
Assessment Decision sent to parents	12 <sup>th</sup> October 2017
SCAF Closing Date	31 <sup>st</sup> October 2017
National Offer Day (including letters detailing appeal process and dates) Waiting List requests, Acceptance/Refusal	1 <sup>st</sup> March 2018 email (2 <sup>nd</sup> March by post) Friday 16 <sup>th</sup> March 2018
Appeals held	April - June 2018

If you are considering a Medway school you will need to visit:

<http://www.medway.gov.uk/schoolsandeducation/applyforaschoolplace/applyforasecondaryplace.aspx>

# Secondary Common Application Form (SCAF)

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- All parents must complete a SCAF. You can apply on line at [www.kent.gov.uk/ola](http://www.kent.gov.uk/ola)
- **A maximum of 4 different preferences ranked in priority order including, where relevant, schools outside the LA's area. (Medway)**
- Check each school's admissions criteria carefully
- Parents will receive no more than one offer of a school place
- A place will be offered at the highest ranking nominated school for which the child is eligible.
- If a place cannot be offered at a preferred school a place will be offered at the nearest appropriate alternative school with a vacancy.
- SCAF must be returned / sent by the closing date Monday 31st October 2017

# Determining offers in response to SCAF



- The admission authority for each school will consider all applications and apply their over subscription criteria and provide the LA with a ranked list of all applicants.
- The LA will match schools ranked lists against other schools and
  - Where a child is eligible for a place at only one of the nominated schools that school will be allocated to the child
  - Where a child is eligible for a place at two or more of the nominated schools they will be allocated a place at whichever of these is the highest ranked preference.
  - Where a child is not eligible for a place at any of the nominated schools, the LA will allocate a place at the nearest appropriate school in the LA with a vacancy.

# Determining offers in response to SCAF

cont.

- Acceptance / refusal
  - The letter will detail the date by which you should accept or reject offer of school. Please discuss with myself any refusal decisions.
  - The letter also details the date by which you should have lodged any appeals. If appealing, Mrs Downes strongly recommends that you make an appointment to see her to support this process.
- Waiting Lists:
  - Applicants who named the school on their SCAF, were not offered a place on National Offer Day.
  - A grammar school can only put children on its waiting list if they have been assessed as suitable for a grammar school.
  - Applicants are listed in order of priority in accordance with oversubscription criteria.

# Stating your Preference

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- If you do not name a grammar school on your SCAF, a grammar school will not be offered even if your child passed the 11+
- If you name a grammar school on your SCAF but your child was not successful in the 11+ process then a grammar school will not be offered
- Approximately 75% of the children in Kent attend a high school and 25% of the children in Kent attend a grammar school.

# The selection process for September 2018

- An English and maths paper
- Reasoning paper, both verbal, non verbal and spatial
- 40 minute Writing Task
- The papers are all multiple choice format / OMR,
- The writing task is used at Head Teacher assessments stage only with other work, teacher recommendation and attitude to learning, including home learning.
- The test is taken the second day back, once the children re start school after the September Development Days.
- KCC policy: *“As the tests are designed for selection purposes, some pupils in Year 6 will certainly find them difficult. Coaching is not required or permitted. If we receive evidence that a school is coaching we reserve the right to “unlink” it from PESE, and no longer to send test materials to the premises”.*

# SEN

- If your child is working at the level for grammar school but needs adaptation to the testing, please see either myself or Miss Coombes after the meeting or by 19<sup>th</sup> June 2017.
- If your child has an EHCP the LA will contact you before the end of term as you will be allocated your preference early, in line with admissions criteria.

# Exceptional Circumstances



- Where a child is unable to sit the Kent test on the September dates, arrangements will be made for testing to take place when they return to school, no later than 20<sup>th</sup> September 2017. If they are off for longer, they could be tested by the SCAF deadline, 31<sup>st</sup> October or referred to the Head Teacher panel without testing. Children assessed by the panel cannot then sit the test and children who sit the test after 20<sup>th</sup> September cannot be referred to the Head Teacher panel.
  - Illness on test dates, confirmed by a doctor's certificate
- Parents have no right of appeal against the **outcome** of the assessment but may make an **admission appeal** if their child is refused admission to any school named.
- Head Teacher assessments will be held before 13<sup>th</sup> October. The writing task, school work, home learning, reading diaries and teacher evidence is used.

# Understanding the data school has given you



- Standardised scores - take a child's age into account so that the youngest are not disadvantaged / oldest advantaged by their age.
- 100 is average, scores between 85 - 110 are within the average range. Anything above 110 on these tests may indicate Grammar application. Last year the threshold was an aggregate of 320 with no single score lower than 106. The children selected from the testing, in the main scored at least 110 in 2 or more tests.
- For English, maths and writing, a clear guide is a child who was on track for Greater Depth in the mid year report. **HOWEVER**, with the new assessment system there will also be a significant number of children who are working at the Expected level who will also pass the test.

# 11+ Scores

- Once you have received the result of the 11+ for your child, you may come to the school office and collect a slip from me with the scores on. If you would like an appointment to see me regarding these, we can make the appointment at that time or you can phone and make an appointment once you have 'digested' the scores.
- We advise you to view these scores without the children to enable you time to make appropriate decisions, for e.g., HT appeals.

It's not "Should my child sit the 11+", it's "Would my child be happier and thrive better at a grammar school or a high school?"



Q & A