



ST. PATRICK'S CATHOLIC VOLUNTARY ACADEMY.

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Headteacher: Mr N Benzie

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How do you apply for the 30 hours free childcare?

The diagram below is designed to help show you how to apply for the 30 hours childcare.

You must make your application online at www.childcarechoices.gov.uk

If you are eligible, and meet the requirements, you will receive an 11 digit code to confirm this. You must then immediately take it to our school office staff for the code to be validated. In the diagram below, St Patrick's is 'the setting'. **If you have any problem** with the application process, accessing your childcare account, if you need to apply over the phone, or if you disagree with the decision given, you should contact the 'Customer Interaction Centre' on 0300 123 4097, this whole process is managed by HMRC.

Are you eligible for 30 Hours Free Childcare?

Visit the Government's Childcare Choices website – www.childcarechoices.gov.uk where you will be taken through step-by-step instructions to check eligibility for 30 hours childcare.



If you are eligible, you will be provided with a code which you must take to your chosen early years setting.

Before the setting can offer your child a place, they will need to validate your eligibility code. When you visit the setting please take with you:

- ✓ Eligibility Code
- ✓ National Insurance Number
- ✓ Your Child's Date Of Birth

The setting will also ask you to complete a Parent Declaration Form as part of this initial visit.



Once your eligibility code has been verified and all the required paperwork is complete, the setting can now arrange a convenient start date with you.

Every three months you will need to reconfirm your eligibility via the Childcare Choices website in order to continue with the funding. **As a parent this is your responsibility – if eligibility is not reconfirmed you will lose the additional free hours for your child.**

**IMPORTANT INFORMATION
FOR PARENTS WHO DO NOT QUALIFY FOR THE FREE CHILD CARE.**

All parents are already entitled to 15 hours per week free childcare for their children.

The recently introduced '30 hours per week' provision is basically, the 15 hours that all parents are currently entitled to, with another 15 hours added on where parents meet the requirements (set out on page 1).

If you do not meet the requirements for the full 30 hours free childcare provision, then you may want to take up the option of paying a small amount for the additional 15 hours.

The current per hour funding rate for early years' settings is £4.25 per hour. (Please note that there be also a very small charge to cover the 30 minute lunchtime supervision)

This means that if you are interested in topping up your already free 15 hours entitlement to nursery childcare, with an additional 15 hours per week, to make you child receive a full time place, then you can do so.

The amount you would currently have to pay per week would be £63.75 per week. This is excellent value compared to Private Nursery charges for full day childcare.

If you are interested in this offer, please contact school office immediately to let them know. Also please complete the attached form and return it to the school office as confirmation of your interest in paying a top up fee for your child to receive full time Nursery provision.

Obviously, the provision will be made on a first come, first served basis.

Any further queries regarding this, please contact the school office on **0115 9152961**.

Every Good Wish

N Benzie
Headteacher

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INTEREST IN ADDITIONAL PAID NURSERY PROVISION OFFER

I/we are interested in the offer of paying for 15 hours additional hours of nursery provision at St Patrick's Catholic Voluntary Academy, to top up our child's current Nursery provision to 30 hours.

We understand that this will be awarded on a first come first served basis.

Is your child already attending St Patrick's Part time? Yes/No

Is your child on our Nursery waiting list already? Yes/No

Child's name.....DOB.....

Parent's Name (please print).....

Parent's signature.....

Please return this form to St Patrick's Catholic Voluntary Academy Office without delay.