



Marking & Feedback Policy



CURRENT

APPROVED – NOVEMBER 2016 / reviewed JUNE 2017
REVIEW – NOVEMBER 2018
PERSON RESPONSIBLE – HEADTEACHER

Rationale

Effective marking and feedback is a key ingredient in supporting pupils to make visible and sustained progress in learning and attainment.

All children will have effective daily feedback so as to improve their learning, address misconceptions, boost confidence and self-esteem and target next steps for development. Daily feedback may include a combination of verbal feedback, marked work, learning checklists as well as peer and self-assessment opportunities.

All pupils should be involved in Green Pen – ‘getting to great’ and ‘Purple Partner Pen’ editing and improvement of recorded work. Time should be allocated for pupils to correct, edit, improve and show progress. Building quality, depth, making improvements and furthering understanding through self-edit ‘Green Pen’ and peer-edit ‘Purple Pen’ activities is more important than quantity and coverage.

We believe effective marking and feedback with pupils at the point of learning is the most effective way to address misconceptions and ensure progress. Lessons will be structured to try to ensure marking and feedback is possible during teaching and learning sessions. Where longer pieces of work need to be marked away from pupils, lesson time will be given to address the feedback and to build a depth of understanding.

Guidelines

- Daily feedback may include a combination of verbal feedback, marked work, learning checklists or peer and self-assessment opportunities.
- Marking should be linked to clear learning objectives and success criteria that the children understand.
- Learning objectives and / or success criteria should be stuck in the books for pupils in Y1,2,3 and SEN pupils. Older pupils can write their own LO/SC as long as they have adequate writing speed.
- LO’s or genre checklists should aim to indicate method / precise learning needed eg ‘I can use short multiplication’, ‘I can include noun phrases’ etc.
- Work will be marked consistently using the marking symbols. These symbols are displayed in class and discussed with pupils
- Effort and progress may be commented upon with an encouraging comment or treasure (T)
- At least every 3 weeks teachers and pupils should look back through work books and address any remaining misconceptions, respond to teacher feedback or comment on their own progress to show learning has taken place over time.
- Not every correction needs to be undertaken in maths but enough need to be corrected to show the concept has been understood. Teacher marking should indicate if a concept has been too difficult and will be addressed at a later date
- Children need to understand the marks and comments they receive. Teacher or peer marking writing should be neat.
- Marking will be used to inform teacher judgements concerning pupil progress and used to inform teacher’s planning, records and reports
- Pupils will be given opportunities to reflect on their own learning and progress each half term using their growth mind-set learning journeys.

Performance indicators will be

- Children's work will show visible progress and attainment will improve over time
- Children will receive regular and consistent feedback on their progress
- All children will be involved in their learning process
- Children are aware of what is expected in their work and if they are achieving these expectations
- Children are aware of and attaining their next steps in learning

Equal Opportunities

We believe that is important for all children to have equal access to receiving regular verbal or written feedback on the work they do. The marking policy will be modified where appropriate for individual children with specific learning needs.

Hillside Marking Symbols



Objective met



Correct



Fantastic

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Something is missing

Finger spaces needed



Check this bit { Check this section (Lit)



Incorrect spelling

//

Begin a new paragraph



Incorrect

WS

With support **I** for Early Years

V

Verbal feedback with key word marking



Treasure awarded for good work



Now up-level

Green

Self marked

Purple

Peer Marked