



Literacy across the Curriculum Policy

Vision

At Tweedmouth Middle School we are committed to developing the literacy skills of our pupils, in the belief that it will support their learning, enabling them to access the whole curriculum and in turn raising standards for all.

Improving literacy skills is fundamental to providing all children with the best possible opportunities to become successful and self-fulfilled at school, at work and in the community.

Aims

In order to provide a high quality provision of literacy across the curriculum we will strive to:

- Conduct tests to ascertain the reading ages of our pupils at Key Stage 2 and Key Stage 3 and share this information with colleagues, ensuring that it is reviewed and updated regularly. All children will record this information in their planners.
- Produce examples of age appropriate texts and provide a list of strategies for colleagues to use in the classroom to enable them to personalise their lessons and resources as appropriate. □ Produce for staff, skeleton frames and appropriate language features for all kinds of writing to ensure consistency.
- Organise literacy activities for all Key Stage 2 and Key Stage 3 tutor groups to be completed during registration period, including individual reading and self correction of work, identifying key spelling errors etc.
- Continue with the peer readers scheme in which year 8 children support Key Stage 2 pupils with their reading at least once per week.
- Encourage reading for pleasure using the school library, book fair and classroom resources.
- Continue the student book club which takes place at lunch time once per week in the library.



- □ At the annual new intake evening, the importance of reading at home will be promoted and useful strategies in how to support and develop the literacy skills of their child will be provided.
- Encourage the use of subject specific technical language to enable pupils to communicate with the confidence and fluency required in each year group. A list of keywords from each subject will be given to the English teaching staff at the start of every new topic to be focussed on in the weekly spelling test.

In order to reinforce students' language skills across the curriculum each department should aim to incorporate Literacy Across the Curriculum objectives into their lesson planning, focussing on the following key areas:

Speaking & Listening:

- develop strategies to enable pupils to participate orally in their learning, using appropriate tools for talk.
- encourage learners to use language precisely and coherently.
- utilise class discussion and group work to encourage pupils to listen to others, to respond, and to build on their ideas both constructively and with confidence.

Reading

- display and use key subject specific vocabulary and high frequency terms.
- provide pupils with appropriate reading strategies to help them use dictionaries, glossaries; textbooks; websites and other materials effectively.
- differentiate written texts where appropriate.



- develop strategies to help pupils read with greater understanding, being able to locate and use information; follow a process or argument; summarise; synthesise and adapt what they learn from their reading.

Writing

- use models and examples of good practice to support and improve written work.
- ensure that learners are aware of their **Type, audience** and **purpose** when writing.
- plan opportunities for pupils to practise a range of writing styles considering **purpose, structure & language**.
- provide some literacy focused feedback when marking.
- create a glossary either on the wall or in children's books.

Quality Assurance

In order to ensure high quality provision of literacy across the curriculum we will:

- Appoint a lead professional/s responsible for Literacy Across the Curriculum and provide them with clearly directed responsibilities, appropriate budgets and resources. Lead Professional is Mrs. S. McLeod.
- conduct an annual audit of staff needs and put in place an appropriate range of professional development with regard to the effective use of literacy in the classroom.
- provide appropriate literacy across the curriculum training to all trainee teachers, newly qualified teachers and new staff via the school's continual professional development process.
- conduct a work scrutiny analysis and a Learning Walk focusing on Literacy across the Curriculum
- appoint a Link Governor to oversee Literacy x Curriculum



Intended Audience: Staff/Gov/Public

Date Adopted: June 2012

By Whom: Policy Committee

Date last Reviewed: September 2015

By Whom: Headteacher pending Policy Committee