

Staff Suitability Declaration

This form is to be completed by all staff on an annual basis at the commencement of the autumn term.

Name:

Post:

Head Teacher:

Please answer the questions and sign the declaration below to demonstrate that you are safe to work with children. If there are any aspects of the declaration that you are not able to meet, you should disclose this immediately to the Head Teacher.

Please circle yes or no against each bullet point below:

<p>Questions relating to you: Have you ever been cautioned, reprimanded, given a warning for, or convicted of:</p> <ol style="list-style-type: none"> 1. Any offence against or involving a child (defined as a person under the age of 18)? 2. Any violent or sexual offence against an adult? 3. Any offence under the Sexual Offences Act? 4. Any other relevant offence? 5. Any of the above in another country? <ol style="list-style-type: none"> a. Have you been barred from working with children by the Disclosure and Barring Service (DBS)? b. Have your children been taken into care? c. Have or are your children the subject of a child protection order? d. Has a court order been made in respect of a child under your care? e. Have you been refused registration or had registration cancelled in relation to childcare or a children's home or have you been disqualified from private fostering? f. Are you prohibited from teaching? 	<ol style="list-style-type: none"> 1. YES/NO 2. YES/NO 3. YES/NO 4. YES/NO 5. YES/NO <ol style="list-style-type: none"> a. YES/NO b. YES/NO c. YES/NO d. YES/NO e. YES/NO f. YES/NO
<p>Questions relating to ALL others in your household ('household' means anyone residing permanently with you or for any temporary period of time, including family, lodgers, house-sharers, household employees): Has anyone living in your household been cautioned, reprimanded, given a warning for, or convicted of:</p> <ol style="list-style-type: none"> 1. Any offence against or involving a child (defined as a person under the age of 18)? 2. Any violent or sexual offence against an adult? 3. Any offence under the Sexual Offences Act? 4. Any other relevant offence? 5. Any of the above in another country? 6. Any offences against a child? <ol style="list-style-type: none"> a. Has anyone living in your household been barred from working with children by the Disclosure and Barring Service (DBS)? b. Does anyone living in your household have children that have been taken into care? c. Has anyone living in your household been the subject of a child protection order? d. Has anyone living in your household had a court order made in respect of a child in their care? e. Has anyone living in your household been refused registration or had 	<ol style="list-style-type: none"> 1. YES/NO 2. YES/NO 3. YES/NO 4. YES/NO 5. YES/NO 6. YES/NO <ol style="list-style-type: none"> a. YES/NO b. YES/NO c. YES/NO d. YES/NO e. YES/NO

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registration cancelled in relation to childcare or a children's home or has anyone been disqualified from private fostering?	
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If you have answered YES to any of the questions above, please provide further information below:

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In signing this form, I confirm that the information provided is true to the best of my knowledge and that I will notify the Head Teacher immediately of anything that affects my suitability for work in the school, including any future cautions, warnings, convictions, orders or other determinations made in respect of me, or a member of my household, that would disqualify me from working with children.

I give permission to contact any previous settings, local authority staff, the police, the DBS, or any medical professionals, to share information about my suitability to care for children.

Signed..... Date.....

(Name in block capitals).....

Head Teacher (signature)
Date.....

Head Teacher – please record follow-on action taken, where relevant

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Signed.....

Date action taken.....
Head Teacher