



Celebrating Diversity,  
Learning Together

# Colston's Primary School

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Headteacher: Alex Bell

## Music Tuition Booking Form and Terms & Conditions – 2017/18

We believe that children benefit from playing a musical instrument, so in addition to the music carried out within the curriculum we offer instrument lessons.

In September we will have some places available for children to take up learning a musical instrument. If your child would like to take up this opportunity then you will need to complete the booking form attached. Offer of a place will be dependent on demand.

The following instruments are available with an age guideline. If you would like your child to start earlier then please speak with Mr Millington, our music co-ordinator.

Instrument	Age Guidelines
Guitar (Jack Skuse)	From Year 3
Cello (Christine Johnstone)	From Year 2 (recommend booking two-to-one lessons)
Violin/Viola (Anne Somerset)	From Year 2
Brass – French Horn, Cornet, Trumpet, Trombone. (Paul Harris)	From Year 3 or after second front teeth have grown.
Flute (Michelle Krawiec)	From Year 3
Recorder (Michelle Krawiec)	From Year 2
Drums	From Year 2 (two-to-one and individual only)

In order to make the lessons as high a quality as possible, we have made a commitment to keep group sizes to a maximum of four (and rarely five) in each lesson. Some instruments are easier to teach in larger groups, but we do recommend that cello lessons are taken in groups of two and drums are only offered as two or individually. There is also the opportunity to pay for one-to-one lessons. However, please note that two-to-one and one-to-one lessons may not always be available due to timetabling restrictions.

The charges for 2017/18 are as follows:-

Group lesson	£ 70.00 per two terms
Two-to-one lesson	£105.00 per two terms
Individual lesson	£200.00 per two terms



- Fees are payable two terms in advance and **invoices must be paid by the due date.**
- Music tutors are contracted to give 33 lessons during an academic year (the school year is 39 weeks). All lessons are 30 minutes long. **Unfortunately we are not able to rearrange lessons or refund missed lessons if your child is away through illness or school visit/camp/sports day etc.** Where possible we alternate days for school trips.
- Many instruments may be hired from school with the exception of guitar. We are building a library of instruments and will endeavour to support all children to find an instrument. If we are unable to provide an instrument we can direct you to independent hire facilities and sources of good second hand instruments. Instruments hired from school will be charged at £15 per two terms.
- Your child will be responsible for their instrument when it is at home. If any damage or loss occurs we may ask you to contribute to the cost of repair or replacement. If your child has their own instrument we recommend it is insured under your home insurance policy for loss and damage, as we are not able to cover personal items on the school's insurance policy.
- If your child does not wish to continue to have lessons, we require notice in writing by the following dates in order to stop in the following payment term:-
  - Monday 27<sup>th</sup> November – to stop tuition from January 2018
  - Monday 5<sup>th</sup> March – to stop tuition from April 9<sup>th</sup> 2018
  - Monday 18<sup>th</sup> June – to stop tuition from September 2018
  - If we do not receive this notice you will be required to continue to pay the full amount in the following payment term. These dates are in line with when we need to notify the Bristol Music Service to amend a tutor's contract. The school cannot be liable for unused lessons which not all children attend.
  - We strongly encourage you to encourage your child to continue playing their instrument until the end of the two terms paid for.

Music tutors request your contact details so that they can communicate directly with you about your child's performance and/or music exams during the year. Under Data Protection law we need your permission to do this.

If you would like your child to have music lessons, please complete the attached booking form and return it to the school office as soon as possible and no later than Monday 17<sup>th</sup> July. **Do not send any payment at this stage – we will confirm your place and invoice you in September.**

If you have any queries please do not hesitate to contact Mr Millington.

Yours sincerely

Kate Patience  
School Business Manager

**Music Tuition Booking Form**  
**2017/18**

I would like my child to have music instrument lessons commencing September 2017 and understand the costs are as follows, payable in advance:-

Group lesson	£ 70.00 per two terms
Two-to-one lesson	£105.00 per two terms
Individual lesson	£200.00 per two terms
Hire charge	£ 15.00 per two terms

Child's Name		Current Class
Instrument/s	Lesson Type	
	<input type="checkbox"/> Group	<input type="checkbox"/> two-to-one <input type="checkbox"/> individual
	<input type="checkbox"/> Group	<input type="checkbox"/> two-to-one <input type="checkbox"/> individual
	<input type="checkbox"/> Group	<input type="checkbox"/> two-to-one <input type="checkbox"/> individual

- I confirm that I have read and accept the attached terms & conditions.
- I **do** give permission to share my child's details with the music tutor
- I **do not** give permission to share my child's details with the music tutor

Name of parent / carer: .....

Email: .....

Mobile (for text alerts): .....

Signed: .....

If you have not already done so please register with [www.parentpay.com](http://www.parentpay.com) as we now operate a cashless system. This system is also used to send out newsletters and text alerts and reminders about music.