

CHAMPS

Minutes of AGM Meeting: 19/9/2017 at 1:30PM

Members in attendance:

Diane Allen
Kate Ward
Sarah Toyne
Kay Whinfrey
Leanne Hempshall
Angie Jackson
Olivia North
Emily Machin

Apologies for absence:

Louise Marsh
Emma Harmer
Tanith King
Stephanie Lynskey
Phil Jackson
Wayne Scruton
Julie Murray
Barry Reeves

Agenda items:

- Introduction and welcome to all members thanking for attending the AGM.
 - General meeting agenda handed to those in attendance.
 - Attendance recorded 8 out of 16 members in attendance.
 - No minutes from last AGM; this is the first CHAMPS AGM.
 - Election Committee members.
 - Chair Report.
 - Treasurer report- Money raised and spent so far sheets handed to all members in attendance.
 - Independent examiner.
 - Any special business.
 - Date for next meeting.
1. Chair opened up the meeting with thanks for the past year and welcomed new members. The meetings attendance checked for quorum.
 2. Chair discussed openings of the positions within CHAMPS and asked if any members would like to take on which roles.
 - Diane – Chair

- Sarah – Vice Chair
- Kate – Treasurer
- Leanne – Stakeholder
- Angie – Committee member
- Olivia – Committee Member
- Emily – Committee Member

Agreed Quorum for these positions.

Positions still open:

- Secretary
- Publicity Officer

3. Chair handed out report and briefly discussed how good last year's takings were – well done & thanks.

4. Treasurer handed out report and discussed events, takings and expenditure. Accounts will be checked by an independent examiner- to be arranged by Treasurer.

5. Young Voices has been booked by the school, CHAMPs are looking at funding all costs to support families by providing hats/t-shirts and coach fares. So far Frenchgate Centre has been booked for KS2 children to sing Christmas songs on Friday 8th December to help raise funds. An email has been sent out to the Council Offices in Doncaster town centre to sing at also. Kate will put together a letter to go out to parents for permission and ask for a voluntary contribution of 80p towards the train fares.

4. Requests

Requests have been made by staff members to help fund -

- Young Voices- CHAMPs agreed to fund costs of Coaches and T-shirts/hats.
- Pantomime at Cast (Head Teacher) – agreed to fund £500 towards.
- Austerfield school trip (KS1 Teacher) – agreed to fund £100.00
- Helmets for Bike it (KS1 Teacher) - agreed to fund all £106.72 + postage.

Coach costs for Young voices last year cost £720, Sarah and Leanne to look into finding sponsors for buying Hats or T-shirts.

Agreed any request for school trips, CHAMPs will fund £100 towards costs and for every event CHAMPs will fund £500

Ideas towards raising money to fund Young voices –

- Bake sales Monthly (First being Thursday 28th September).
- Weekly Tuesday Tuck Shop
- Halloween discos (KS2-25.10.17 & KS1 26.10.17) Prizes needed for best dressed.

- Car boot sale (Not agreed on date)

5. Asked if members can help out more often with events.

6. Any new members need to come in on 11.10.17 for photographs for the Champs board.

7. Next general meeting on **Friday 13th October at 2.15 to be held in the staff room.**