

Raising Attainment



Bolsover Church Of England  
Junior School  
Horsehead Lane  
Bolsover  
S44 6XH

Raising Aspirations

Friday 13<sup>th</sup> October 2017

Dear Parents and Carers,

As a result of receiving a large number of requests for leave of absence this half-term, I would like to take this opportunity to remind you that our updated Attendance Policy is on the school website and that as a school we have to follow the recommendations set by the government.

The Education (Pupil Registration) (England) (Amendment) Regulations 2013 explanatory note states:

*Regulation 7 of the 2006 Regulations is amended to prohibit the proprietor of a maintained school granting leave of absence to a pupil; except where an application has been made in advance and the proprietor considers that there are exceptional circumstances relating to the application. Leave of absence taken without authorisation may be referred to the Education Welfare Service. This may result in prosecution proceedings, or a Fixed Penalty Notice. If a Fixed Penalty Notice is issued, a separate Notice would be issued to **each parent for each child.***

From the 1<sup>st</sup> September 2017, Derbyshire County Council will consider the issue of a penalty notice for **any** period of holiday absence which has not been authorised by the headteacher regardless of the child's wider school attendance.

Application of leave for term-time absence must be made in advance (3 weeks) by the parent/s or carer/s. The form to request leave of absence can be found outside the school office/

Thank you

Claire Bailey  
Acting Headteacher



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