

Friday 13th October 2017

Dear Parents & Carers,

As you all know, I am soon to be expecting my first child which is due on the November 14th. I wanted to take this opportunity to write to you all to inform you of the cover arrangements whilst I am on maternity leave.

The Trust and I have had many months to plan and prepare. We have deliberated over a number of different options and so are confident that we are acting in the best interests of the children, staff and school as a whole taking the decision we have.

We have asked Meera Shah to step up into my role in an 'Acting Headteacher' capacity for the short amount of maternity leave I will be taking. Over the past months you will have noticed us working on the same site, very closely to ensure that she is fully trained and prepared.

Meera has an incredibly thorough understanding of both schools and knows all of your children very well. She has been integral in forming and stabilising processes across both schools and I am confident that she will continue to work tirelessly to maintain our outstanding standards.

She will be working very closely with the Trust's CEO, Marino Charalambous, to ensure that standards remain high. We are also fortunate to have a number of very experienced headteachers working in our Trust who will provide an additional layer of support during these months.

In addition to this, I will formally be working at least 10 keeping in touch (KIT) days. During this time I will be visiting both schools to ensure their continued success. Of course, I am on hand to Meera whenever she may need me throughout my maternity leave.

Whilst I plan on working full-time up until November 14th, I will be handing over the reins of the school next Friday (20th). This will ensure we have two weeks where I am able to support Meera from afar but allow us a transitional period. During this time, if you need to contact me, please do so via the school office.



Kingfisher Hall

PRIMARY ACADEMY

I hope you share in supporting her in this role during this time. As ever, she is very happy to meet with you but please do utilise our on-site assistant heads, Lydia Pavlou and Gary Collison, as a first port of call, as per our normal processes.

I would like to take this opportunity to thank you for all of your kind words, encouragement and support throughout my pregnancy and into motherhood. I hope to see as many of you as possible in the coming week.

Best wishes,



Emma Breckenridge
Headteacher