

Bradwell C E (C) Infant School

ICT Acceptable Use Policy

Pupil Agreement / eSafety Rules

Bradwell C E (C) Infant School has computers & I-pads with internet access to help our learning. We have a monitoring solution where web based activity is monitored and recorded. The Schools internet access is controlled through OPENHIVE web filtering service.

These rules will keep everyone safe, and help us to be fair to others.

- ✓ I will only use ICT in school for school purposes.
- ✓ I will only use the Internet and/or online tools when a trusted adult is present.
- ✓ I will only use my class email address or my own school email address when emailing.
- ✓ I will only e-mail people I know, or my teacher has approved.
- ✓ The messages I send will be polite and sensible.
- ✓ I will not access other people's files.
- ✓ I will not bring CD ROMS/Memory Sticks from outside school unless I have been given permission
- ✓ I will ask permission from a member of staff before using the internet.
- ✓ If I accidentally find anything inappropriate I will tell my teacher immediately.
- ✓ I will report any unpleasant material or message sent to me. I understand my report will be confidential and will help protect other pupils and myself.
- ✓ I will not give out my own, or others' details such as names, phone numbers or home addresses.
- ✓ I will not attempt to download or install anything on to the school network without permission.
- ✓ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ✓ I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.
- ✓ I understand that failure to comply with this Acceptable Use Policy may result in disciplinary steps being taken in line with the school's Behaviour Policy & Anti-Bullying Policy (these may be viewed on the School website).

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Child/children's name

We have discussed the Acceptable Use Policy

and

[Print child's name] agrees to follow the eSafety rules and to support the safe use of ICT at Bradwell C E (C) Infant School.

Parent /Carer Name (Print)

Parent /Carer (Signature)

Class Date.....

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