



20 October 2017

Tel: 020 8804 4126

Dear Parents and Carers,

Nursery information and dates for your diary

Thank you to all of you that turned up last week, it was very nice to meet you and get some useful feedback about the nursery, which we will be considering next term.

For those of you that could not make it please can you take this opportunity to fill out the enclosed form and send it back to me before the start of next term so that all feedback can be given consideration.

On the day, we spoke about a parents' committee which would meet once a term to discuss the progress of the nursery and work together with parents so that you have an input into shaping its future. Please indicate on the attached form if you would like to be involved in this new exciting opportunity.

We are also asking parents if they would find a hot meal at lunchtime for the children a useful proposition. This would need to be paid for, as per normal school policy. Please indicate on the form if you would be interested in this addition.

Nursery Times

We would like to confirm the nursery times. These times were set to incorporate a government-funded scheme and try and give parents more flexibility. Many of the 120 parents who use the nursery have welcomed the timings and we hope that you all find them beneficial. Please do use the enclosed form to feedback your comments so that we can find a happy compromise for the majority of you.

Full time children can be dropped off at 8am and can stay with us until 6pm.

Sessions for part time children are 8.15-11.30, 11.45-3pm and 3-6pm. These have been adjusted slightly to accommodate recent feedback.

Drop off and collection

We have had a number of parent either trying to drop off early or picking up late in the evening so would like to confirm the following.

The earliest you are able to leave your child in the morning is 8am, and all children must be collected by 6pm please. Anyone later than this time will incur a late charge of £20. The nursery team mobile number is 07948 423418.



Dates for your diary

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| Monday 23 rd - Friday 27 th October | School, including nursery closed for half term |
| Monday 30 th October | INSET day nursery will be closed |
| Tuesday 31 st October | Nursery will be open, Cuckoo Hall School will be closed for INSET day |
| Thursday 23 rd November | Strawberry and Blueberry consultation days – these rooms will be closed for the day. |

Nursery Open Days for new parents at 9am and 2pm

Monday 20th November
Wednesday 6th December
Thursday 11th January

Cuckoo Hall Reception Open Days from 1-2pm and 5-6pm

Wednesday 15th November
Wednesday 13th December
Wednesday 10th January

Woodpecker Hall Reception Open Days - Times TBC (please check with reception)

Tuesday 17th October
Wednesday 22nd November
Thursday 14th December
Friday 12th January

PLEASE CALL TO BOOK YOUR SLOT**Applications for Reception**

The deadline for applications is 15th January 2018. The Business Support Team will be running some workshops for you if you would like some support in applying, as this needs to be completed online. Please use the attached feedback form to let us know the best times for you and we will arrange them accordingly.

30hours

Have you taken advantage of the new 30 hours funded childcare scheme? You can apply online, it is free to do so, and you may get help towards your childcare. One of the Business Support team can advise you how to do this.

If you have already made an application and received your code, please do not forget to give us your code and recheck them regularly.

Changing hours

Now that you children have settled if anyone would like to change your hours please let us know by the first week of next term. The payment date for next terms fees is 23rd October.

I hope this covers some useful information and look forward to working closely with you.

Yours sincerely

Wendy Bowstead
Head of Business & Administration