



# Bishopstone C.E. Primary School

Bishopstone Church of England School, Bishopstone, Swindon, Wiltshire, SN6 8PW

## Use of school premises policy

### 1. Lettings

No part of the school premises will be let for the following reasons:

- Security
- There is no caretaker to lock up the school
- Classrooms need to be ready for the next school day
- Insurance

\* Definition of letting - where a payment is made for the temporary use of the premises

### 2. Other use

Activities which support the learning and enjoyment of the school pupils and the community may be permissible on the premises at the discretion of the Headteacher.

Such activities might include:

- Private music lessons
- Outside sports activities
- Evening classes
- Fitness meetings

Consideration will be given to the following:

1. Would the activity be an appropriate one for the school premises?
2. Would the activity be run by a responsible person?
3. Can the school be secured after the activity?
4. Would the activity require rearrangement of the classroom?

The adult responsible for the activity must carry out a risk assessment.

The Health and Safety policy would apply to all permitted activities.

Policy approved by **Sue Tremlin**

Designation **Chair of Premises**

Signed

Date.....September 2017

Review.....September 2018

***Bishopstone CE school promotes Christian values and fosters an environment of spirituality, creativity and respect where everyone is valued and each child can achieve their full potential.***

September 2016