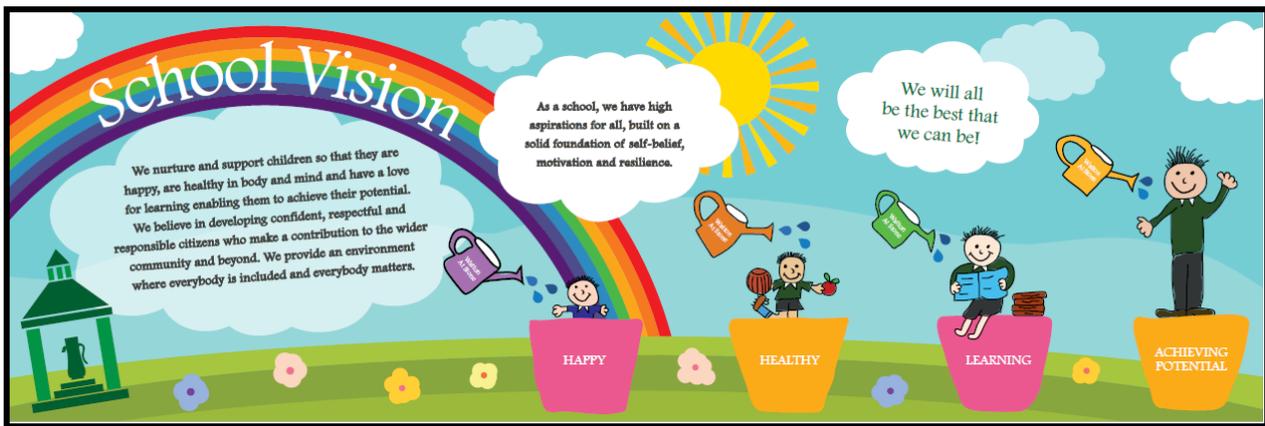


## Watton at Stone Nursery Admissions 2018/2019



Starting Nursery is a very important milestone in every child's life. As a parent/carer, you have an important role to play in helping your child take the first steps on their learning journey. We are excited to work with you to make sure that starting Nursery is a positive experience for your child, and to help them achieve their full potential in a nurturing and supportive environment.

Watton at Stone Nursery is an integral part of Watton at Stone Primary and Nursery school, which is rated as 'good' by Ofsted. Children are expected to attend **five morning sessions** to ensure continuity in their learning, and access to the whole curriculum. A session lasts for three hours, and 15 hours per week (5 sessions) are funded by the government. Our Nursery has one intake which is September.

Since September 2017 we have provided 30 hours Nursery provision. Eligible parents will be entitled to 30 hours free provision, and you will have the opportunity to self-fund extra sessions dependent on availability.

Nursery Times:

- Morning session ~ 8:45am to 11:45am
- Lunch club ~ 11:45am to 12:45pm
- Afternoon session (as part of 30 hours or chargeable)~12:45pm to 3:15pm

This application process is for children born **between 1st September 2014 to August 2015**.

To enable your child to start Nursery then please complete the application form (available on the website or from the school office). Our application period is open from Friday 1<sup>st</sup> December 2017 until Wednesday 28<sup>th</sup> February 2018.

We have an electronic payment system called School Gateway where chargeable sessions can be paid for or alternatively we are registered to accept Childcare Vouchers. The Nursery operates term time only and follows the Watton at Stone Primary school calendar observing the same holidays. Allocation of a Nursery place does not guarantee subsequent admission into Watton at Stone Primary School Reception class. Parents must re-apply for a school place through County and not directly to the school.

<b>Event</b>	<b>Date</b>	<b>Additional information</b>
<b>Applications open</b>	Friday 1 <sup>st</sup> December 2017	Please complete the application form, which can be found on the website or from the school office.
<b>Application deadline</b>	Wednesday 28 <sup>th</sup> February 2018	Completed applications to be returned by email to <a href="mailto:admissions@wattonatstone.herts.sch.uk">admissions@wattonatstone.herts.sch.uk</a> or given into the school office.  Applications received after this date will not be considered for a Nursery place until after 30 <sup>th</sup> April 2018.
<b>Offer date</b>	Friday 16 <sup>th</sup> March 2018	We will email you with the outcome of your application from noon on this date. Notification letters will be posted to any applicant requesting a paper response.
<b>Acceptance date</b>	Thursday 29 <sup>th</sup> March 2018	Last date for accepting the place offered. Please ensure that you have accepted the place in writing or sent an email to <a href="mailto:admissions@wattonatstone.herts.sch.uk">admissions@wattonatstone.herts.sch.uk</a>

## Watton at Stone Nursery Application form 2018~2019

Child's name..... (Please use Block Capitals)

	<b>Sessions offered</b>	<b>Tick Options required</b>
Option 1	15 hours over 5 mornings: 8.45 am-11.45 am (not including lunch club)	
Option 2	15 hours over 5 mornings: 8.45 am-11.45 am (including lunch club)  Lunch club: 11.45 am – 12.45 pm (£5.05)  You will need to provide your child with a packed lunch. However a hot lunch is available for an extra £2.40 per day	
Option 3	15 hours over 5 mornings + up to an additional 15 hours “30 hours childcare” over 4 full days and 1 morning. <b>Government funded</b>  Monday to Thursday 8.45 am - 3.15 pm including lunch club. Friday morning 8.45 am – 12.45 am.  You will need to provide your child with a packed lunch. However a hot lunch is available for an extra £2.40 per day  Eligibility code required. Further details below.	
Option 4	15 hours + up to an additional 17.5 hours over 5 full days. <b>Chargeable sessions (£6.50 per hour)</b>  Monday to Friday 8.45 am - 3.15 pm including lunch club. You will need to provide your child with a packed lunch. However a hot lunch is available for an extra £2.40 per day	

The application period for Nursery places for 2018/2019 opens on Friday 1<sup>st</sup> December 2017 and closes on Wednesday 28<sup>th</sup> February 2018.

We cannot guarantee that we can offer everyone either the 15 hours or 30 childcare (if eligible) but we will endeavour to meet your preferences.

## Admissions Criteria

If applications to Watton at Stone Nursery exceed the number of places available, then the following set of admission criteria, or rules, are used to decide which children to offer places to:

1. Children with a Statement of Special Educational Needs which names the school will be allocated a place in accordance with section 324 of the Education Act 1996. Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.
2. Children in public care (children looked after).
3. A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.
4. Children who have a sibling at the school at the time of application, unless the sibling is in the last year of the normal age-range of the school i.e. Year 6.
5. Children who have previously attended Watton at Stone Preschool.
6. Those who live nearest to the Nursery as measured in a straight line calculated by following the Hertfordshire County Council **distance calculator**. ([www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/research-a-school/measuring-home-to-school-distance](http://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/research-a-school/measuring-home-to-school-distance))

**Right of Appeal:** Parents are asked to appeal in writing to the School giving the circumstances to be taken into account. Please do not to telephone the school to discuss the allocation.

## Terms and Conditions

Parents/Carers are responsible for validating their 11 digit eligibility code every three months or as required. Failure to update your eligibility code may result in your child losing their 30 Hours Childcare entitlement. You will still be eligible for the 15 hours.

For government funded and chargeable additional hours termly commitment is required. However, chargeable extra hours are available upon request throughout the term.

A copy of your child's proof of Date of Birth document will be retained on file in order for Watton at Stone Primary and Nursery School to claim Nursery funding on your behalf.

If a parent/carers' circumstances change or they receive an ineligible decision on reconfirmation a grace period is available. Please contact Emer Green in the office for further details.

If claiming 30 Hours Childcare Watton at Stone Primary and Nursery School will require each parent/carer in the household to sign a declaration form in order to process the funding claim per term. Failure to sign the declaration or return it in time may result in your child losing their 30 Hours entitlement. Information on the declaration will be shared with Herts County Council.

If your child is only attending morning Nursery please sign and return the declaration form in order to process the funding claim per term.

I ..... agree to the above terms and conditions.

Name: .....

Date: .....

## 30 Hours Free Childcare~ Do you qualify?

- All parents in the household work the equivalent of at least 16 hours at national living wage or national minimum wage, therefore earning at least £127 per week.
- No one parent in the family household earns over £100,000.
- One parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring.
- Both parents are employed but one or both parents are temporarily away from the workplace on parental, maternity, paternity or adoption leave.
- Both parents are employed but one or both parents are temporarily away from the workplace on statutory sick pay.
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits.
- Self-employed parents and parents on zero-hours contracts will be eligible if they meet the average earnings criteria.

An online system to check eligibility is available from [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk) or [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk). If you qualify for the free childcare you will be given an 11 digit code. Please state the code on the application form.