



Rednal Hill Junior School Governing Body

Minutes of Governors’ Premises Health and Safety and Safeguarding Committee held on Tuesday 21st March 2017 at 4:00pm

Present:

- Mr Robert Jones (Headteacher)
- Ms Miriam Schwarz (co-opted governor)
- Ms Ruth Luck (parent governor and **Chair**)
- Ms Dawn Rottenbury (co-opted governor)
- Mr Mark Eaves-Seeley(Chair of Governors)

By invitation: Mr Andrew Moffat AHT Parkfield Community School

- Ms Vicky Rose (PSHE/RE leader)
- Ms Rebecca McAnulty (DHT)
- Ms Fay Tilley (DHT)
- Ms Joanne Hall

In attendance: Mrs Janice Moorhouse (clerk)

1.	<p>Welcome and apologies for absence The Chair welcomed governors to the meeting.</p> <p>Apologies for absence: Ms Clare Jackman (Associate governor and SBM) and Mr James Bashford (parent governor)</p>	Action
2.	<p>No outsiders in our school: Andrew Moffat HT introduced Andrew Moffat author of ‘No Outsiders in Our School: Teaching the Equality Act in Primary School.’ HT reported the book was a resource that provided teachers with a curriculum promoting equality for all sections of the community.</p> <p>Andrew Moffat reported schools were under pressure to show teaching equality and diversity. Outsiders’ about: teaching pupils to respect and accept difference and diversity using the Equality Act 2010 as a solid foundation taking a proactive approach to bullying reducing potential for radicalisation preparing pupils for life in modern Britain teaching British values</p> <p>How is it taught? Using 35 picture books; 5 in each year group from EYFS to Year 6 Picture books deal with race, religion, gender, gender identity including transgender, age, disability, sexual orientation. Also</p> <ul style="list-style-type: none"> • through assemblies • posters displayed inside and outside school • lesson plans • staff training, governor training, parents’ meetings <p>Numerous books were available for governors to scrutinise and Andrew Moffat</p>	

	<p>explained how they could be used to support teaching and learning on equality and diversity.</p> <p>HT reported looking for governors' permission to implement through the PSHE curriculum. An appropriate budget allocation had been made.</p> <p>Ruth Luck proposed governors' approved the introduction of the resource in to the school's PSHE curriculum from September '17</p> <p>Dawn Rottenbury seconded the proposal and governors agreed.</p> <p>The HT thanked Andrew Moffat for attending.</p> <p><i>Andrew Moffat and Vicky Rose left the meeting</i></p>	
3.	<p>Minutes of the previous meeting</p> <p>The minutes of the meeting held on Thursday 6th October 2016 were agreed as a true and accurate record of the meeting.</p>	
4.	<p>Matters arising from the minutes</p> <ul style="list-style-type: none"> • Fire action plan update <p>HT reported the original plan was drawn up in the summer term 2016. Remedial work was carried out in the autumn term 2016. Fire doors were fitted on the lower and upper floors. An audit was expected in the near future and all work to be completed by the end of the academic year.</p> <ul style="list-style-type: none"> • Rear car park update <p>HT reported the car park was used by pupils as access to the school. The report from an independent consultancy recommended access be limited to staff and for deliveries.</p> <p>HT reported the BSM limited the access of cars and lorries when pupils were arriving.</p> <ul style="list-style-type: none"> • Cycle rack update <p>HT reported the rack to be re-sited at the front of the school.</p> <p>HT reported currently looking into creating more car parking spaces.</p> <ul style="list-style-type: none"> • Heating <p>HT reported the ducting in the boiler room feeding both schools was enclosed in asbestos. There were problems in regard to access to the boiler room as a leak had resulted in asbestos residue on the floor of the boiler room. This residue was not airborne and the boiler room was kept locked.</p> <p>HT reported new boilers and heating system were needed. All radiators to be removed and new pipework fitted. Funding through LA capital funding was under discussion with the LA. SBM exploring the SEEP programme.</p> <p>HT stated this was a long term commitment with, currently, no action plan in place.</p> <p>Summer work plan: hall to be decorated downstairs corridor to be decorated and carpeted downstairs classrooms to be decorated and carpeted interactive whiteboards to be fitted in four classrooms</p>	
5.	<p>Site walk (identify site issues and see work underway and planned)</p> <p>Governors viewed the newly decorated classroom, the condition of the corridors and a damp area caused by water collecting on a flat roof.</p>	

	<p>Governor queried the state of the front of the building around the HT's office and when repairs would be made.</p> <p>HT reported the payment for the repair work was under discussion.</p>	
6.	<p>Site update: financial implications</p> <ul style="list-style-type: none"> • Second audit visit Health and Safety results feedback <p>HT reported on the inspection 23rd February 2017 by Elite Safety in Education (report circulated).</p> <p>The inspection included outdoor play equipment (trim-trail, adventure playground, climbing wall, outdoor theatre, golf course) and the report an outdoor play equipment safety checklist</p> <p>The report stated the majority of the actions from the previous visit had been or were in the process of being addressed.</p> <p>HT reported all actions identified on the second visit were being addressed in the time scales indicated.</p>	
7.	<p>Any Other Business</p> <p>No items</p> <p>Date of next meeting: Thursday 15th June 4pm</p> <p>The meeting closed at 5pm</p>	