

CLIFFE WOODS PRIMARY SCHOOL

1 December 2017

Dear Parent

CHRISTMAS DINNER

We will be having Christmas dinner in school on **Wednesday 20 December** (menu attached for your information).

If your child usually has a packed lunch each day, Christmas dinner must be paid for in advance at a cost of **£1.94** per child, which should come into school in a **clearly marked envelope**. **Cheques should be made payable to Caterlink and please note that if cash is sent in, no change will be given so exact money only please. Unfortunately, because the food needs to be ordered in advance, orders cannot be accepted after Wednesday 13 December.**

If your child usually has school dinners, they will automatically be included for Christmas dinner and you should continue to pay as you usually do.

If your child is entitled to benefits-related free school meals, they will automatically be counted for Christmas dinner so nothing further needs to be done. Similarly, a Christmas dinner will be provided free of charge for all children in YR and KS1 unless you indicate otherwise in your child's contact book.

Yours sincerely

Mr T Muggridge
Headteacher