



SCHOOL UNIFORM POLICY

Signed by

Headteacher:

Date:

Chair of Governors:

Date:

Updated: Nov 2017

Review Date: Nov 2019



Haworth Primary School - School Uniform Policy

Safeguarding Statement of Intent:

At Haworth Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Haworth Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying. We believe that if this commitment is to be put into practice then the safeguarding policies and procedures the school has drawn up must be adhered to, communicated and fully understood and applied by everybody associated with the school.

Introduction

It is our school policy that all children wear school uniform when attending school, or when participating in a school-organised event outside normal school hours. A complete list of the items needed for school uniform is detailed in this policy and also in our school prospectus. School uniform is available through the school office (with school logo) and from local retailers (without school logo).

Whilst wearing school uniform children are expected to behave in a manner which positively reflects the school at all times. The Governing Body at Haworth Primary school will respect variations to our school uniform if they are directly related to established religious or cultural traditions or a specific medical need. However, any variation will be dealt with on an individual basis and judgements will remain at the discretion of the Head Teacher and the Governing Body.

Aims and Objectives

Our school uniform is important to us. It is one way in which we identify ourselves as a school family and it promotes a strong, cohesive school identity which supports high standards and expectations in all areas of school life. Our policy on school uniform is based on the notion that school uniform:

- promotes a sense of pride in the school;
- engenders a sense of community and belonging towards the school;
- is practical and smart
- identifies the children with the school;
- prevents children from coming to school in fashion clothes that could be distracting or unsuitable in class;
- makes children feel equal to their peers in terms of appearance;
- is regarded as suitable wear for school and reasonable value for money by most parents;
- is designed with health and safety in mind.

Jewellery

On health and safety grounds, we do not allow children to wear jewellery in our school, with the exceptions of small ear studs in pierced ears, and a watch. Other body piercings are not allowed. Children will be asked to remove watches during PE or games. Any jewellery will, where possible be stored securely, but please note that the school will be unable to take any responsibility for any jewellery or watches that are lost during the school day.

Extreme Haircuts

The school does not permit children to have 'extreme' haircuts or non-natural hair colours that could serve as a distraction to other children. Children should not wear colourful, unnecessary and distracting hair adornments. Hair adornments should be limited to a small bow in school colours. Long hair needs to be tied back at all times. Should the Headteacher deem that the hairstyle does not fit in with our policy and ethos, parents will be contacted to discuss this.

Make Up

No make-up, nail varnish or permanent or temporary tattoos are to be worn.

Footwear

We expect all children to wear plain flat black or brown shoes in school. Children can wear boots to school but they need to change into black or brown shoes or black pumps to wear inside the school building. Black, brown or white sandals can be worn in summer. Footwear should not have any adornments such as logos, fur, braid, beads etc. Plain black trainers with no logos are acceptable.

The school wants all children to grow into healthy adults. We believe that it is dangerous for children to wear footwear that is not suitable for the school environment, i.e high heels, backless sandals, platform shoes or similar. It is essential that children have a change of footwear for PE.

School Uniform

All Year Wear

- Yellow polo shirt (tucked in)
- Royal blue sweatshirt or cardigan
- Plain navy, dark grey or black tailored trousers (Leggings, joggers and jeans are not allowed), skirt(knee length), or pinafore (knee length)
- Plain tights in navy,black or grey only
- Plain socks in navy, black, grey or white
- Plain black or brown flat shoes (See above)

Summer Options

- Plain navy, dark grey or black tailored school shorts
- Blue or yellow gingham dresses (knee length)

PE kit

- Yellow round neck t-shirt (Logo optional)
- Plain navy or black shorts
- Plain navy or black joggers (KS2)
- Plain sweatshirt / training top (KS2 Winter)
- Pumps for indoor use (KS1)
- Suitable trainers (KS2)

Optional items

- School logo Fleece jackets (For outdoor wear only)
- School logo tracksuit (KS2)
- School logo Waterproof jackets
- Baseball caps or summer hat
- Royal blue book bags

We request that all uniform must be clearly labelled with the pupil's name.

If parents are unsure about any items of school uniform, they should contact the school for clarification.

Suppliers

Our preferred school uniform supplier provides good quality uniform, at a competitive rate, **with our logo** and this is easily ordered from school, the school office or via forms downloaded from the website. The delivery time is usually only 2/3 days. The school regularly looks at a range of suppliers to assure best value. However, school uniform **without our logo** can be purchased from any supplier/supermarket chain etc of your choice.

The Role of Parents

One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean and in good repair. Therefore we ask all parents who send their children to our school to support the school uniform policy, and expect them to send their children to school correctly dressed and ready for their daily schoolwork.

If any parent would like the school to modify the uniform policy, they should make representation, in the first instance, in writing to the headteacher. The school welcomes children from all backgrounds and all faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from the school uniform, the school will consider such requests.

Adults in School

We recognise the importance staff and visitors play in providing a positive role model for dress. We expect all adults in school to:

- Set a good example in terms of dress
- Remember that in our respective roles we serve the local community as professionals
- Not wear track suits unless during a morning or afternoon session where Physical Education is being taught
- Not wear leggings, jeans, jeans-style trousers or denim
- Dress modestly (not short skirts, strappy tops and inappropriate logos)

The Role of the Headteacher and Governors

The headteacher is responsible for the implementation of this policy, with the support of the governing body.

The Governing Body considers all representations from parents regarding the uniform policy and liaises with the headteacher to ensure that the policy is implemented fairly and with sensitivity. The Governing Body has overall responsibility for ensuring that the School Uniform Policy, as written, does not discriminate on any grounds, including but not limited to ethnicity/national origin, culture, religion, gender, disability or sexual orientation.

The governing body will review this policy on a regular basis.

School Uniform Assistance

Within its consultation on the Council's Budget, the Council Executive proposed that the Council cease to provide financial assistance to families in meeting the cost of school uniforms. A final decision to cease this assistance, from 31 March 2014, was made by the Council on 20 February 2014.

In response to this, Haworth Primary School has taken the decision to support vulnerable families in meeting the costs of uniforms.

School Uniform Assistance at Haworth Primary School is a voucher worth £25 per child that can be spent on school clothing, through the school supplier only. Please note these vouchers are issued once per financial year (during the Summer Term) and are not transferrable to any other supplier.

School Uniform Assistance eligibility criteria are as follows:

- Children must have parents / guardians who live in the local area.
- This scheme applies at Haworth Primary School to children from Reception to Year 6.
- Parents / guardians must be in receipt of one of the following benefits:
 - Child Tax Credit, (but not Working Tax Credit) and have an annual income (as assessed by HM Revenue & Customs) that does not exceed the current national allowance level.
 - Income Support.
 - Income-based Jobseeker's Allowance.
 - Income-related Employment and Support Allowance.
 - The Guarantee element of State Pension Credit.
 - Support under Part VI of the Immigration and Asylum Act 1999.

Families who meet the criteria should complete the form at the end of this policy and return it to the school office.

Further Details

The budget for the School Uniform Assistance scheme will come from Pupil Premium funding.

Eligibility shall be determined by checking original documents from the relevant authority detailing the receipt of the benefit and the address of the pupil.

Applications should be received by the end of June each year.

Vouchers will be issued during the first week of July.

Recycled Uniform Shop

In addition to the Voucher Scheme, the school also runs a regular 'Recycled Uniform Shop'. All items are good quality and are washed prior to being sold. These are sold at a cost of £1 per item. We are always grateful for donations of uniform towards this initiative which supports families at Haworth Primary School.



Haworth Primary School

School Uniform Assistance Application Form

Children who attend Haworth Primary School can receive School Uniform Assistance if they receive any of the following:

- Child Tax Credit, (but not Working Tax Credit) and have an annual income (as assessed by HM Revenue & Customs) that does not exceed the current national limit. .
- Income Support.
- Income-based Jobseeker's Allowance.
- Income-related Employment and Support Allowance.
- The Guarantee element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999.

This scheme is open to children in Reception through to Year 6

Part 1: Details of Parent / Guardian

Your full name:

Title:

Gender:

Date of birth:

National insurance number:

Address:

Postcode:

Mobile no.:

Landline No.:

Email address:

By supplying us with a phone number or email we can contact you quickly to let you know if you are eligible.

Part 2: Details of each dependent child you are applying for

Surname	Other names	Date of Birth

Please read this declaration before you sign it.

This is my claim for School Uniform Assistance.

- I declare I am the parent or guardian of the child / children that I am applying for.
- I declare that all the information I have given is correct and complete to the best of my knowledge.
- I have enclosed original documentation to prove that I am in receipt of one of the benefits listed at the top of this form.
- I am aware that I have a duty to notify Haworth Primary School in writing immediately of any changes in my circumstances which might affect my entitlement to School Uniform Assistance.
- I understand that information taken from this form will be stored electronically on the school's computers. Haworth Primary School is registered to do this under the Data Protection Act 1998. A copy of the Haworth Primary School registration is held for inspection.

Your Signature	Date
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Hand the completed form in at the school office or Post the completed form to:

Haworth Primary School
Rawdon Road
Haworth
BD22 8DW

What Happens Next?

If you apply for School Uniform Assistance and qualify, a voucher will be sent to you for each of your children during the first week of July.

If you do not qualify for the payment, we will let you know by letter and phone to explain why. This allowance is for buying school wear through the school only (It is non-transferable). All uniform using the voucher will need to be purchased in one order. The allowance of £25 is paid once per financial year – a new application will need to be made each financial year.

For office use only:

- Original Documentation seen: (date): _____ (details) _____
- Data Entered
- Eligible / Not Eligible
- Voucher Sent