

**Headteacher**

Mr G O'Shea

**Deputy Head**

Mrs Z Voisey

**Phase Leaders**

Mrs C Bibby

Mrs K Clarke

**EYFS Leads**

Mrs J Maddams

Mrs J Lanfear

**Head Of Year**

Miss K Hames

Mrs C Davies

Miss E McBirnie

Mr D Partridge

Mr S Blay

Miss A Woods

**Child Protection Leads**

Mr G O'Shea

Mrs Z Voisey

Mrs K Clarke

Mrs J Morley

Mrs H Gasson (Governor)

Mrs C Evans (Governor)

Hawkedon Way

Lower Earley

Reading

Berkshire

RG6 3AP

Tel: 0118 9667444

Email:

admin@hawkedon.

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School starts at 8.50am (FS 9am). Please ensure children are in class in plenty of time. Please pick your child up promptly at the end of the day at 3.30pm.

**School Newsletter**

5<sup>th</sup> December 2017

Dear Parents/Carers,

As the winter holidays approach and the temperatures drop please can I remind you to make sure that your child comes to school suitably dressed. It has been very cold outside recently and it would be beneficial to the children if they wore coats, gloves and hats where possible. Please place children's names on any items that you send into school in case they get lost.

Christmas Fayre

I would like to thank the HPSA for another very successful event which was held on Friday 1st December. Thank you to all who supported the event and came into the school with their friends and family. Events like these are very important to us as they help enhance our community but also raise money for our school.

Parking In And Around The School

Parking is still an issue around the school as some people are parking on yellow lines or the driveways of our neighbours. The Local Authority is very aware of our concerns and has agreed to send School Traffic Officers to monitor the situation on a regular basis. If you are driving to school, please can you park in areas that do not block any driveways or have restrictions on them. I realise this can be difficult but I would appreciate your support.

Parental Questionnaire

We are analysing the results of the recent parental questionnaire. Thank you to everyone who took the time to complete it. We look at the results of questionnaires very closely to help us take action to improve the school. Once the analysis is complete, I will advise you of the results and what we intend to do to improve things further.

Safeguarding

Ensuring that children are safe online is something that is becoming increasingly more difficult as children access the Internet from an earlier age. Although we discuss online safety regularly with the children, it is also important that parents are well aware of ways to keep their children safe on the Internet. Therefore I have attached to this letter a Child Safety on YouTube parental factsheet that you may find helpful.

**Hawkedon Way - Reading - Berkshire - RG6 3AP**  
**Telephone (0118) 966 7444 Fax (0118) 966 7001**  
admin@hawkedon.wokingham.sch.uk

### Seasonal Events

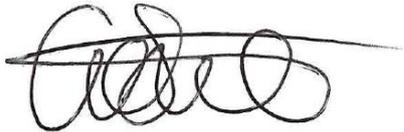
This time of year is hectic in all primary schools and there are lots of events that are happening that you or your children may be involved in. Please can I ask you to check the school calendar to make sure that you are fully aware of all upcoming activities. Some of the main events are as follows; the Loddon Valley Carol Concert on Sunday 10<sup>th</sup> December, Christmas Jumper Day and whole school Christmas lunch on Friday 15<sup>th</sup> December, the Year 3 Christmas production on Wednesday 6<sup>th</sup> and Thursday 7<sup>th</sup> December, Foundation Stage Christmas Nativity on Tuesday 12<sup>th</sup> December, Year 2 Christmas performances at St Nicholas Church on Monday 11<sup>th</sup> and Thursday 14<sup>th</sup> December. Please note that school finishes at 2.30pm on the last day of term, Tuesday 19<sup>th</sup> of December.

### Christmas Cards

At this time of year many of the children like to give Christmas cards to one another. As you can imagine, children are very keen to give these out to their friends. However, with such a large school population this can prove to be chaotic if children give out the post themselves. Therefore we have placed a Christmas post box outside my office. Children can post their Christmas cards in the post box and they will then be distributed throughout the school. Please encourage your child to refrain from delivering the cards themselves before or after school. Please ask your child to name the envelopes clearly with full name and class to ensure they get to the correct person. Thank you.

I am sure your children are looking forward to the winter holidays and I hope that you have a lovely time with your families.

Merry Christmas and happy New Year.



**Gareth O'Shea**  
Headteacher

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